



**NATIONAL SAFAI KARAMCHARIS FINANCE AND DEVELOPMENT CORPORATION (NSKFDC)**

(A Government of India Undertaking under the Ministry of Social Justice and Empowerment)

**Hiring for State Project Managers under NAMASTE**

NSKFDC is the nodal agency for implementing the National Action for Mechanized Sanitation Eco-system (NAMASTE) scheme, aimed at zero sanitation deaths and ensuring safety and dignity of sewer and septic tank workers. NAMASTE is being implemented in all cities of the country focusing on sewers and septic tank workers. The scheme has been recently modified to include Waste Pickers as well and various scheme benefits are to be extended to the waste pickers under the scheme across the country.

NSKFDC requires young and dynamic professionals to work as State Project Managers purely project based and temporarily basis under Project Implementation Unit (PIU) to be set up for implementation of the Waste Picker component of NAMASTE in various states & UTs.

The Information Brochure containing eligibility conditions, work profile and format of application etc. may be downloaded from NSKFDC website: <http://nskfdc.nic.in>. Applications complete in all aspects should be submitted latest by **24.06.2025**.

**Terms and Conditions for Engagement of State PMUs**

**(State Project Managers for Rural areas under waste pickers component of NAMASTE)**

1.	<b>Name of the Post</b>	:	<b>State Project Manager</b>
2.	No. of Vacancies	:	<b>33 (State wise &amp; UTs wise as Annexure-A)</b>
3.	Period of engagement	:	Initially upto March, 2026.  However, period of engagement may be extended based on requirement and performance of Project Managers.
4.	Nature of engagement	:	The engagement would be purely project based and temporary. They will have no claim whatsoever for continuing their services in any capacity.  NSKFDC reserves the right to terminate the same at any time without prior notice and with immediate effect without remuneration or notice period in following cases: -  a) They are unable to satisfactorily complete the assigned tasks; b) They are found lacking in honesty and integrity or violates the confidentiality clause; c) They are absent from duty without authorization; d) The Department chooses not to renew the contract at the end of the initial period of engagement; e) Any other reason.
5.	Scope of work for PMU Managers	:	<b>a)</b> The proposed PMU would be called State Project Manager (Coordinator for NAMASTE at State level) and shall be deployed with the State Nodal Officer - Rural (SBM-Gramin). <b>b)</b> SPMU would report the progress of implementation in the Districts/ Blocks/ Gram Panchayats of the State assigned, to the State Nodal Officer (NAMASTE) and also assist the SNO in coordination and regular follow up with the concerned block/gram panchayat for taking action for implementation of the Scheme. <b>c)</b> SPMU would report the progress periodically and as and when required during implementation of NAMASTE and any other report or information, in respect of Districts/ Blocks/ GPs of the assigned State, to NSKFDC in the mode as may be required and would be responsible for regular updation of MIS on the NAMASTE portal. <b>d)</b> The SNO and NSKFDC are authorised to direct the SPMU to visit any District or Block or GP for any work relating to implementation of NAMASTE.
6.	Job Location	:	They would be deployed in concerned State but will have the liability to serve anywhere in India as per requirement of the scheme.
7.	Eligibility and Educational Qualifications	:	<b>A. Essential:</b> i) <b>Graduate or Post Graduate degree from a recognized university</b> in urban planning, Social Work, public policy, business administration, Sociology, Anthropology, Commerce, Science or

			<p>other related fields, with at least 55% marks.</p> <p>ii) <b>Two years' relevant work experience in case of Graduate candidates</b></p> <p>iii) Excellent communication (both oral and written) in English and the official language of the State/ UT of deployment.</p> <p>iv) Computer proficiency in MS Office and proficiency of working on various mobile applications.</p> <p><b>B. Desirable:</b></p> <p>i) Relevant work experience of two (02) years for Post Graduate Candidates.</p>
8.	Age Limit	:	21-35 years (as on 24.06.2025)
9.	Remuneration &Entitlements	:	<p>The PMU would be paid monthly remuneration of Rs 45,000/- per month inclusive of applicable taxes and statutory dues.</p> <p>An amount of Rs. 10,000/- per month has been estimated on their TA/DA, which would be paid on actual basis upon furnishing the original bills/tickets.</p>
10.	Leave	:	The Project Manager shall be entitled to one casual leave per month, with a maximum of 12 days of casual leave per year on a pro-rata basis. Any unavailed leave during the one-year contract period will neither be carried forward to the next year nor be encashed.
11.	Requirement of prior notice	:	In case the Project Manager seeks termination of the contract before the expiry of period of engagement, he/she can do so upon giving 3 months notice to the Department
12.	Confidentiality Case	:	<p>1. Project Manager shall not divulge any confidential information that he/she may have come across during the period of his/her engagement in NSKFDC to any one who is not authorized to have the same.</p> <p>2. Project Manager shall maintain absolute integrity, devotion to duty, confidentiality and secrecy of information handled by him/her. The secrecy and confidentiality shall be maintained even after the termination of the contract.</p>
13.	Conflict of Interest	:	Project Manager shall be expected to follow the general conduct rules and regulations laid down by the NSKFDC. In case the services of the Project Managers are not found satisfactory or found in conflict with the interest of the NSKFDC, his/her duties are liable to be terminated/discontinued without assigning any reason thereof.
14.	Working hours	:	Project Manager may follow the normal working hours as prescribed (i.e. 09.30 AM to 06.00 PM from Monday to Friday) or as per the office timing applicable in the office where the project manager is deployed However, as per the exigency one has to sit late or come to office on holidays to complete time bound work as assigned by senior officers.
15.	Other Requisites	:	Project Manager would be required to arrange a good working condition laptop and Smart mobile phone during the period of engagement for his/her use. For this, they will not be paid any extra amount.

- A. NSKFDC reserves the right to accept or reject the applications without assigning any reasons.
- B. The terms and conditions related to engagement of Project Managers shall be regulated by NSKFDC's Guidelines in this regard as framed and modified from time to time.
- C. The applicant should have a valid personal email ID, which should be kept active at least till the completion of this engagement process. NSKFDC shall send all communication to the said email ID. In case, a candidate does not have a valid personal email ID, he/she should create one before applying for the advertised post.
- D. The last date for receipt of applications is 24.06.2025.
- E. NSKFDC reserves the right to increase or decrease the number of Post of PMUs or cancel the hiring process without assigning any reasons.
- F. **How To Apply:**
  - a) Eligible and interested candidates are required to apply latest by 24.06.2025, on plain A-4 size paper in the application format given in this notification. They may send the filled scanned application, duly signed by the applicant on the official email of NSKFDC i.e. [nskfdc-msje@nic.in](mailto:nskfdc-msje@nic.in)  
**OR**  
Send hard copy of the filled application to “**The Managing Director**, National Safai Karamcharis Finance and Development Corporation (NSKFDC), NTSC, 3rd Floor, E-Block, NSIC, Okhla Indl. Area Estate-III, New Delhi 110020”.
  - b) **Copy of relevant documents in support of educational qualification, experience, age, address, identity etc. are required to be attached with the application. However, the candidates who are called for interview would be required to produce the originals.**
  - c) Decision of NSKFDC on the criteria of short listing of candidates and their selection would be final and binding.

**Proforma for applying the position of State Project Manager in National Safai Karamcharis Finance and Development Corporation**

**A. Position Applied for:**

**B. Personal Information: (Please fill in BLOCK LETTERS)**

Affix latest  
passport  
size  
photograph

1.	Full Name							
2.	Father's/Husband's Name							
3.	Address for Communication							
4.	Permanent Address							
5.	Telephone/Mobile No.							
6.	Alternate Contact No.							
7.	E-mail ID							
8.	Date of Birth							
9.	Nationality							
10.	Category	SC	ST	OBC	EWS	EX-SM	PH	UR

**C. Educational/Professional Qualification**

Qualification (starting 10 <sup>th</sup> standard)	Subjects	Percentage of marks	Year of Passing	Name of Board/University/Institution

**D. Details of previous employment/experience with valid documentary evidence (Chronological Order) if any**

Name of the Organisation	Designation	Period		Duration	Nature of Duties	Key Achievements
		From	To			

**E. State Preference (The detail of states is annexure-A)**

<b>Sl. No.</b>	<b>State Name</b>
1	
2	
3	

**General Conditions: -**

- A self-certified copy of the educational/ professional qualification alongwith experience certificate should be sent alongwith the application.
- No TA/DA will be paid for attending the interview process.
- Selected candidates would be required to join at the earliest, maximum within one month from the offer of appointment.

**Declaration:**

I hereby declare that all statements made in the application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found untrue / false / incorrect or if I do not satisfy the eligibility criteria, my candidature / appointment will be cancelled / terminated, without assigning any reasons. I have read the contents of the advertisement and agree to abide by the rules, regulations and procedures for appointment to the post.

**(Signature of Applicant)**

**Date :** \_\_\_\_\_

**Place :** \_\_\_\_\_

Annexure-A

Details of State PMUs to be hired		
S. No.	STATES/UTs	No of PMUs
1	Andhra Pradesh	1
2	Assam	1
3	Bihar	1
4	Chhattisgarh	1
5	Goa	1
6	Gujarat	1
7	Haryana	1
8	Himachal Pradesh	1
9	Jammu and Kashmir	1
10	Jharkhand	1
11	Karnataka	1
12	Ladakh	1
13	Madhya Pradesh	2
14	Maharashtra	2
15	Manipur	1
16	Mizoram	1
17	Meghalaya	1
18	Nagaland	1
19	Odisha	1
20	Puducherry	1
21	Punjab	1
22	Rajasthan	1
23	Sikkim	1
24	Tamil Nadu	1
25	Telangana	1
26	Tripura	1
27	Uttar Pradesh	2
28	Uttarakhand	1
29	West Bengal	1
30	Arunachal Pradesh	1
	<b>Total</b>	<b>33</b>



**NATIONAL SAFAI KARAMCHARIS FINANCE AND DEVELOPMENT CORPORATION (NSKFDC)**

(A Government of India Undertaking under the Ministry of Social Justice and Empowerment)

**Hiring for Retired Person from Medical Background (Preferably a retired Govt. Doctor of CGHS/ESI) under NAMASTE**

NSKFDC is the nodal agency for implementing the National Action for Mechanized Sanitation Eco-system (NAMASTE) scheme, aimed at zero sanitation deaths and ensuring safety and dignity of sewer and septic tank workers. NAMASTE is being implemented in all cities of the country focusing on sewers and septic tank workers. The scheme has been recently modified to include Waste Pickers as well and various scheme benefits are to be extended to the waste pickers under the scheme across the country.

NSKFDC requires a retired person from medical background (preferably a retired govt. doctor of CGHS/ESI) purely project based and temporarily basis.

The Information Brochure containing eligibility conditions, work profile and format of application etc. may be downloaded from NSKFDC website: <http://nskfdc.nic.in>. Applications complete in all aspects should be submitted latest by **24.06.2025**.

**Terms and Conditions for Engagement of retired person from medical background (preferably a retired govt. doctor of CGHS/ESI) under waste pickers component of NAMASTE)**

1.	Name of the Post	:	Retired person from medical background
2.	No. of Vacancies	:	01
3.	Period of engagement	:	Initially upto March, 2026. However, period of engagement may be extended based on requirement and performance of Retired Person.
4.	Nature of engagement	:	The engagement would be purely project based and temporary. They will have no claim whatsoever for continuing their services in any capacity.  NSKFDC reserves the right to terminate the same at any time without prior notice and with immediate effect without remuneration or notice period in following cases: -  a) They are unable to satisfactorily complete the assigned tasks; b) They are found lacking in honesty and integrity or violates the confidentiality clause; c) They are absent from duty without authorization; d) The Department chooses not to renew the contract at the end of the initial period of engagement; e) Any other reason.
5.	Scope of work for retired Person	:	<b>Retired Person</b> : He/She would be the overall responsible authority for processing the claim for payment on Public Financial Management System (PFMS) the amount sanctioned by the Sanctioning Authority will be paid against the claims. He/her responsibility will be to do the final check of claims processed by Account officer with medical (professional) expert i.e. to check whether the medicines or treatments included in claims is necessary or not. And forward the final approved claim for payment.
6.	Job Location	:	He would be deployed in Delhi but will have the liability to serve anywhere in India
7.	Eligibility and Educational Qualifications	:	<b>Retired Person:</b> Retired person from medical background (preferably a retired govt. doctor of CGHS/ESI)
8.	Age Limit	:	60-65 years (as on 24.06.2025)
9.	Remuneration &Entitlements	:	The retired person would be paid monthly remuneration of Rs. 80,000/- per month inclusive of applicable taxes and statutory dues.
10.	Leave	:	He shall be entitled to one casual leave per month, with a maximum of 12 days of casual leave per year on a pro-rata basis. Any unavailed leave during the one-year contract period will neither be carried forward to the next year nor be encashed.

11.	Requirement of prior notice	:	In case seeks termination of the contract before the expiry of period of engagement, he/she can do so upon giving 3 months notice to the Department
12.	Confidentiality Case	:	1. Retired Person shall not divulge any confidential information that he/she may have come across during the period of his/her engagement in NSKFDC to any one who is not authorized to have the same.  2. Retired Person shall maintain absolute integrity, devotion to duty, confidentiality and secrecy of information handled by him/her. The secrecy and confidentiality shall be maintained even after the termination of the contract.
13.	Conflict of Interest	:	Retired Person shall be expected to follow the general conduct rules and regulations laid down by the NSKFDC. In case the services are not found satisfactory or found in conflict with the interest of the NSKFDC, his/her duties are liable to be terminated/discontinued without assigning any reason thereof.
14.	Working hours	:	Retired Person may follow the normal working hours as prescribed (i.e. 09.30 AM to 06.00 PM from Monday to Friday) or as per the office timing applicable in the office where the Retired Person is deployed However, as per the exigency one has to sit late or come to office on holidays to complete time bound work as assigned by senior officers.
15.	Other Requisites	:	Retired Person would be required to arrange a good working condition laptop and Smart mobile phone during the period of engagement for his/her use. For this, they will not be paid any extra amount.

- A. NSKFDC reserves the right to accept or reject the applications without assigning any reasons.
- B. The terms and conditions related to engagement of Retired Person shall be regulated by NSKFDC's Guidelines in this regard as framed and modified from time to time.
- C. The applicant should have a valid personal email ID, which should be kept active at least till the completion of this engagement process. NSKFDC shall send all communication to the said email ID. In case, a candidate does not have a valid personal email ID, he/she should create one before applying for the advertised post.
- D. The last date for receipt of applications is 24.06.2025.
- E. NSKFDC reserves the right to increase or decrease the number of Post of Retired Person or cancel the hiring process without assigning any reasons.

**F. How To Apply:**

- a) Eligible and interested candidates are required to apply latest by 24.06.2025, on plain A-4 size paper in the application format given in this notification. They may send the filled scanned application, duly signed by the applicant on the official email of NSKFDC i.e. [nskfdc-msje@nic.in](mailto:nskfdc-msje@nic.in)

**OR**

## **For more job news visit : [www.kpscvaani.com](http://www.kpscvaani.com)**

Send hard copy of the filled application to “**The Managing Director**, National Safai Karamcharis Finance and Development Corporation (NSKFDC), NTSC, 3rd Floor, E-Block, NSIC, Okhla Indl. Area Estate-III, New Delhi 110020”.

- b) **Copy of relevant documents in support of educational qualification, experience, age, address, identity etc. are required to be attached with the application. However, the candidates who are called for interview would be required to produce the originals.**
- c) Decision of NSKFDC on the criteria of short listing of candidates and their selection would be final and binding.

# For more job news visit : [www.kpscvaani.com](http://www.kpscvaani.com)

**Proforma for applying the position of Retired Person in National Safai Karamcharis Finance and Development Corporation**

**A. Position Applied for:**

**B. Personal Information: (Please fill in BLOCK LETTERS)**

Affix latest  
passport  
size  
photograph

1.	Full Name							
2.	Father's/Husband's Name							
3.	Address for Communication							
4.	Permanent Address							
5.	Telephone/Mobile No.							
6.	Alternate Contact No.							
7.	E-mail ID							
8.	Date of Birth							
9.	Date of retirement							
10.	Nationality							
11.	Category	SC	ST	OBC	EWS	EX-SM	PH	UR

**C. Educational/Professional Qualification**

Qualification (starting 10 <sup>th</sup> standard)	Subjects	Percentage of marks	Year of Passing	Name of Board/University/ Institution

**D. Details of previous employment/experience with valid documentary evidence (Chronological Order) if any**

Name of the Organisation	Designation	Period		Duration	Nature of Duties	Key Achievements
		From	To			

**General Conditions: -**

- A self-certified copy of the educational/ professional qualification alongwith experience certificate should be sent alongwith the application.
- No TA/DA will be paid for attending the interview process.
- Selected candidates would be required to join at the earliest, maximum within one month from the offer of appointment.

**Declaration:**

I hereby declare that all statements made in the application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found untrue / false / incorrect or if I do not satisfy the eligibility criteria, my candidature / appointment will be cancelled / terminated, without assigning any reasons. I have read the contents of the advertisement and agree to abide by the rules, regulations and procedures for appointment to the post.

**(Signature of Applicant)**

**Date :** \_\_\_\_\_

**Place :** \_\_\_\_\_

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**NATIONAL SAFAI KARAMCHARIS FINANCE AND DEVELOPMENT CORPORATION (NSKFDC)**

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**Hiring for National Project Managers under NAMASTE**

NSKFDC is the nodal agency for implementing the National Action for Mechanized Sanitation Eco-system (NAMASTE) scheme, aimed at zero sanitation deaths and ensuring safety and dignity of sewer and septic tank workers. NAMASTE is being implemented in all cities of the country focusing on sewers and septic tank workers. The scheme has been recently modified to include Waste Pickers as well and various scheme benefits are to be extended to the waste pickers under the scheme across the country.

NSKFDC requires young and dynamic professionals to work as National Project Managers purely project based and temporarily under Project Implementation Unit (PIU) to be set up for implementation of the Waste Picker component of NAMASTE.

The Information Brochure containing eligibility conditions, work profile and format of application etc. may be downloaded from NSKFDC website: <http://nskfdc.nic.in> . Applications complete in all aspects should be submitted latest by **24.06.2025**.

**Terms and Conditions of Engagement of Project Managers to be set up for implementation of National Action for Mechanised Sanitation Ecosystem (NAMASTE) scheme**

1.	Name of the Post	:	<b>National Project Manager</b>
2.	No. of Vacancies	:	<b>02</b>
3.	Period of engagement	:	Initially upto March, 2026. However, period of engagement may be extended based on requirement and performance of Project Managers.
4.	Nature of engagement	:	The engagement would be purely project based and temporary. They will have no claim whatsoever for continuing their services in any capacity.  NSKFDC reserves the right to terminate the same at any time without prior notice and with immediate effect without remuneration or notice period in following cases: -  a) They are unable to satisfactorily complete the assigned tasks; b) They are found lacking in honesty and integrity or violates the confidentiality clause; c) They are absent from duty without authorization; d) The Department chooses not to renew the contract at the end of the initial period of engagement; e) Any other reason.
5.	Scope of duties	:	<ol style="list-style-type: none"><li>1. Assist in monitoring the scheme implementation and supporting the state level authorities in carrying out the profiling exercise and implementing other scheme components.</li><li>2. Providing training to the concerned officials and CSOs, District level officials on the profiling exercise using the NAMASTE App and formulation of Training material and FAQs for ULB level officers Panchayat/Block level officials.</li><li>3. Helping in resolution of technical errors faced by the States during profiling and validation exercise</li><li>4. Oversee the day-to-day implementation of the scheme, coordinate with state and district authorities, and promptly resolve issues as 2-3 states may be assigned to each Project Manager.</li><li>5. Coordinate with States for regular updates to the NAMASTE MIS Portal and compilation of periodic reports from MIS.</li><li>6. Provide scheme related data and its presentation periodically to State Nodal Officers and other related stakeholders.</li><li>7. Assist in design and implementation of IEC (Information, Education, and Communication) communication strategy.</li><li>8. Assist in real-time monitoring of the scheme implementation progress and documenting best practices.</li><li>9. Provide necessary coordination support in establishing linkages with line departments and ministries for the implementation of related scheme components.</li><li>10. Provide periodic information for regular monitoring and course correction</li><li>11. Reporting any deviations/variations in the scheme implementation by the State units</li><li>12. Any other tasks assigned.</li></ol>

6.	Job Location	:	They would be deployed in Delhi but will have the liability to serve anywhere in India
7.	Eligibility and Educational Qualifications	:	<p><b>a. Essential:</b></p> <ol style="list-style-type: none"> <li>1) <b>Graduate or Post Graduate degree from a recognized university</b> in Urban Planning, Social Work/ Rural Development, Public Policy, Business Administration, Sociology, Anthropology, Commerce, Science or other related fields, with at least 55% marks.</li> <li>2) <b>Two years' relevant work experience in case of Graduate candidates</b></li> <li>3) Excellent communication (both oral and written) in English <b>and</b> the official language of the State/UT of deployment.</li> <li>4) Computer proficiency in MS Office and proficiency of working on various mobile applications.</li> </ol> <p><b>b. Desirable:</b></p> <ol style="list-style-type: none"> <li>1) Relevant work experience of two (02) years for Post Graduate Candidates.</li> </ol>
8.	Age Limit	:	21-35 years (as on 24.06.2025)
9.	Remuneration &Entitlements	:	Consolidated monthly remuneration of Rs. 55,000/-
10.	Leave	:	The Project Manager shall be entitled to one casual leave per month, with a maximum of 12 days of casual leave per year on a pro-rata basis. Any unavailed leave during the one-year contract period will neither be carried forward to the next year nor be encashed.
11.	Requirement of prior notice	:	In case the Project Manager seeks termination of the contract before the expiry of period of engagement, he/she can do so upon giving 3 months notice to the Department.
12.	Confidentiality Case	:	<ol style="list-style-type: none"> <li>1. Project Manager shall not divulge any confidential information that he/she may have come across during the period of his/her engagement in NSKFDC to any one who is not authorized to have the same.</li> <li>2. Project Manager shall maintain absolute integrity, devotion to duty, confidentiality and secrecy of information handled by him/her. The secrecy and confidentiality shall be maintained even after the termination of the contract.</li> </ol>
13.	Conflict of Interest	:	Project Manager shall be expected to follow the general conduct rules and regulations laid down by the NSKFDC. In case the services of the Project Managers are not found satisfactory or found in conflict with the interest of the NSKFDC, his/her duties are liable to be terminated/discontinued with out assigning any reason thereof.
14.	Working hours	:	Project Manager may follow the normal working hours as prescribed (i.e. 09.30 AM to 06.00 PM from Monday to Friday). However, as per the exigency one has to sit late or come to office on holidays to complete time bound work as assigned by senior officers.
15.	Other Requisites	:	<ol style="list-style-type: none"> <li>1. Project Manager would be required to arrange a good working condition laptop and Smart mobile phone during the period of engagement for his/her use. For this, they will not be paid any extra amount.</li> <li>2. No TA/DA will be paid for their movement in NCR</li> </ol>

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- A. NSKFDC reserves the right to accept or reject the applications without assigning any reasons.
- B. The terms and conditions for issues related to engagement of Project Managers shall be regulated by NSKFDC's Guidelines in this regard as framed and modified from time to time.
- C. The applicant should have a valid personal email ID, which should be kept active at least till the completion of this engagement process. NSKFDC shall send all communication to the said email ID. In case, a candidate does not have a valid personal email ID, he/she should create one before applying for the advertised post.
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## **OR**

Send hard copy of the filled application to **The Managing Director**, National Safai Karamcharis Finance and Development Corporation (NSKFDC), NTSC, 3rd Floor, E-Block, NSIC, Okhla Indl. Areas Estate-III, New Delhi 110020".

- b) **Copy of relevant documents in support of educational qualification, experience, age, address, identity etc. are required to be attached with the application. However, the candidates who are called for interview would be required to produce the originals.**
- c) Decision of NSKFDC on the criteria of short listing of candidates and their selection would be final and binding.

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**Proforma for applying the position of National Project Manager in National Safai Karamcharis Finance and Development Corporation**

**A. Position Applied for:**

**B. Personal Information: (Please fill in BLOCK LETTERS)**

Affix latest  
passport  
size  
photograph

1.	Full Name							
2.	Father's/Husband's Name							
3.	Address for Communication							
4.	Permanent Address							
5.	Telephone/Mobile No.							
6.	Alternate Contact No.							
7.	E-mail ID							
8.	Date of Birth							
9.	Nationality							
10.	Category	SC	ST	OBC	EWS	EX-SM	PH	UR

**C. Educational/Professional Qualification**

Qualification (starting 10 <sup>th</sup> standard)	Subjects	Percentage of marks	Year of Passing	Name of Board/University/ Institution

**D. Details of previous employment/experience with valid documentary evidence (Chronological Order) if any**

Name of the Organisation	Designation	Period		Duration	Nature of Duties	Key Achievements
		From	To			

## **General Conditions: -**

- A self-certified copy of the educational/ professional qualification alongwith experience certificate should be sent alongwith the application.
- No TA/DA will be paid for attending the interview process.
- Selected candidates would be required to join at the earliest, maximum within one month from the offer of appointment.

## **Declaration:**

I hereby declare that all statements made in the application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found untrue / false / incorrect or if I do not satisfy the eligibility criteria, my candidature / appointment will be cancelled / terminated, without assigning any reasons. I have read the contents of the advertisement and agree to abide by the rules, regulations and procedures for appointment to the post.

**(Signature of Applicant)**

**Date :** \_\_\_\_\_

**Place :** \_\_\_\_\_

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**NATIONAL SAFAI KARAMCHARIS FINANCE AND DEVELOPMENT CORPORATION (NSKFDC)**

(A Government of India Undertaking under the Ministry of Social Justice and Empowerment)

**Hiring for Accounts officer (retired Govt. official-Accounts)  
under NAMASTE**

NSKFDC is the nodal agency for implementing the National Action for Mechanized Sanitation Eco-system (NAMASTE) scheme, aimed at zero sanitation deaths and ensuring safety and dignity of sewer and septic tank workers. NAMASTE is being implemented in all cities of the country focusing on sewers and septic tank workers. The scheme has been recently modified to include Waste Pickers as well and various scheme benefits are to be extended to the waste pickers under the scheme across the country.

NSKFDC requires Accounts Officer (retired Govt. official-Accounts) purely project based and temporarily basis.

The Information Brochure containing eligibility conditions, work profile and format of application etc. may be downloaded from NSKFDC website: <http://nskfdc.nic.in>. Applications complete in all aspects should be submitted latest by **24.06.2025**.

**Terms and Conditions for Engagement of Accounts Officer (retired Govt. official-Accounts) under waste pickers component of NAMASTE)**

1.	Name of the Post	:	<b>Accounts Officer (retired Govt. official-Accounts)</b>
2.	No of Vacancies	:	<b>01</b>
3.	Period of engagement	:	Initially upto March, 2026. However, period of engagement may be extended based on requirement and performance of Accounts officer.
4.	Nature of engagement	:	The engagement would be purely project based and temporary. They will have no claim whatsoever for continuing their services in any capacity.  NSKFDC reserves the right to terminate the same at any time without prior notice and with immediate effect without remuneration or notice period in following cases: -  a) They are unable to satisfactorily complete the assigned tasks; b) They are found lacking in honesty and integrity or violates the confidentiality clause; c) They are absent from duty without authorization; d) The Department chooses not to renew the contract at the end of the initial period of engagement; e) Any other reason.
5.	Scope of work for Accounts officer	:	<b>Accounts officer:</b> He/She will be responsible for checking the claims received from NHA on behalf of NSKFDC on the basis of admissibility and amount sanctioned in line to medical policy and norms for releasing the payment. He/she will check the financial expect of the bills as per policy. Forward the scrutinized claim to Sanctioning Authority for processing and approval.
6.	Job Location	:	He would be deployed in Delhi but will have the liability to serve anywhere in India
7.	Eligibility and Educational Qualifications	:	<b>Accounts Officer :</b> (Retired Govt. official-Accounts)
8.	Age Limit	:	60-65 years (as on 24.06.2025)
9.	Remuneration &Entitlements	:	The Accounts Officer would be paid monthly remuneration of Rs 55,000/- per month inclusive of applicable taxes and statutory dues.
10.	Leave	:	He shall be entitled to one casual leave per month, with a maximum of 12 days of casual leave per year on a pro-rata basis. Any unavailed leave during the one-year contract period will neither be carried forward to the next year nor be encashed.
11.	Requirement of prior notice	:	In case seeks termination of the contract before the expiry of period of engagement, he/she can do so upon giving 3 months notice to the Department
12.	Confidentiality Case	:	1. Accounts officer shall not divulge any confidential information that he/she may have come across during the

			period of his/her engagement in NSKFDC to any one who is not authorized to have the same.  2. Accounts officer shall maintain absolute integrity, devotion to duty, confidentiality and secrecy of information handled by him/her. The secrecy and confidentiality shall be maintained even after the termination of the contract.
13.	Conflict of Interest	:	Accounts officer shall be expected to follow the general conduct rules and regulations laid down by the NSKFDC. In case the services are not found satisfactory or found in conflict with the interest of the NSKFDC, his/her duties are liable to be terminated/discontinued without assigning any reason thereof.
14.	Working hours	:	Accounts officer may follow the normal working hours as prescribed (i.e. 09.30 AM to 06.00 PM from Monday to Friday) or as per the office timing applicable in the office where the Accounts officer is deployed However, as per the exigency one has to sit late or come to office on holidays to complete time bound work as assigned by senior officers.
15.	Other Requisites	:	Accounts officer would be required to arrange a good working condition laptop and Smart mobile phone during the period of engagement for his/her use. For this, they will not be paid any extra amount.

- A. NSKFDC reserves the right to accept or reject the applications without assigning any reasons.
- B. The terms and conditions related to engagement of Accounts officer shall be regulated by NSKFDC's Guidelines in this regard as framed and modified from time to time.
- C. The applicant should have a valid personal email ID, which should be kept active at least till the completion of this engagement process. NSKFDC shall send all communication to the said email ID. In case, a candidate does not have a valid personal email ID, he/she should create one before applying for the advertised post.
- D. The last date for receipt of applications is 24.06.2025.
- E. NSKFDC reserves the right to increase or decrease the number of Post of Accounts officer or cancel the hiring process without assigning any reasons.

**F. How To Apply:**

- a) Eligible and interested candidates are required to apply latest by 24.06.2025, on plain A-4 size paper in the application format given in this notification. They may send the filled scanned application, duly signed by the applicant on the official email of NSKFDC i.e. [nskfdc-msje@nic.in](mailto:nskfdc-msje@nic.in)

**OR**

Send hard copy of the filled application to "**The Managing Director**, National Safai Karamcharis Finance and Development Corporation (NSKFDC), NTSC, 3rd Floor, E-Block, NSIC, Okhla Indl. Area Estate-III, New Delhi 110020".

- b) **Copy of relevant documents in support of educational qualification, experience, age, address, identity etc. are required to be attached with the application. However, the candidates who are called for interview would be required to produce the originals.**
- c) Decision of NSKFDC on the criteria of short listing of candidates and their selection would be final and binding.

**Proforma for applying the position of Accounts Officer (retired Govt. official-Accounts) in National Safai Karamcharis Finance and Development Corporation**

**A. Position Applied for:**

**B. Personal Information: (Please fill in BLOCK LETTERS)**

Affix latest  
passport  
size  
photograph

1.	Full Name							
2.	Father's/Husband's Name							
3.	Address for Communication							
4.	Permanent Address							
5.	Telephone/Mobile No.							
6.	Alternate Contact No.							
7.	E-mail ID							
8.	Date of Birth							
9.	Date of retirement							
10	Nationality							
11.	Category	SC	ST	OBC	EWS	EX-SM	PH	UR

**C. Educational/Professional Qualification**

Qualification (starting 10 <sup>th</sup> standard)	Subjects	Percentage of marks	Year of Passing	Name of Board/ University/Institution

**D. Details of previous employment/experience with valid documentary evidence (Chronological Order) if any**

Name of the Organisation	Designation	Period		Duration	Nature of Duties	Key Achievements
		From	To			

**General Conditions: -**

- A self-certified copy of the educational/ professional qualification alongwith experience certificate should be sent alongwith the application.
- No TA/DA will be paid for attending the interview process.
- Selected candidates would be required to join at the earliest, maximum within one month from the offer of appointment.

**Declaration:**

I hereby declare that all statements made in the application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found untrue / false / incorrect or if I do not satisfy the eligibility criteria, my candidature / appointment will be cancelled / terminated, without assigning any reasons. I have read the contents of the advertisement and agree to abide by the rules, regulations and procedures for appointment to the post.

**(Signature of Applicant)**

**Date :** \_\_\_\_\_

**Place :** \_\_\_\_\_