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सेन्ट्रल बैंक ऑफ़ इंडिया  
Central Bank of India



# ENGAGEMENT OF APPRENTICES

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Human Capital Management (Recruitment & Promotion Division) Central Office

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**Human Capital Management (Recruitment & Promotion Division) Central Office**

**Central Bank of India**, a leading Public Sector Bank, with pan India branch network of more than 4,500 plus branches, with total business of more than Rs 7,00,000 crores, driven by committed work force of more than 33,000 plus employees invites applications from the eligible candidates **for the engagement of apprentices**, under Apprentices Act, 1961 and as per Apprenticeship policy of the Bank. Central Bank of India, established in 1911 is the first Indian Commercial bank which was wholly owned and managed by Indians. Selected candidates will be engaged in branches/offices in the respective regions at the discretion of the Bank.

**Engagement of Apprentices under Apprentices Act, 1961 for F.Y 2025-26**

No. of Training Seats	4500 (Four thousand Five Hundred Only)
Opening Date for Online Registration	07-06-2025
Closing Date for Online Registration	23-06-2025
Payment of Application Fee	07-06-2025 to 25-06-2025
Date Of Online Examination (Tentative)	1 <sup>st</sup> week of July

The details of the vacancies state-wise are attached as Annexure I

- The number of vacancies/reserved vacancies is tentative and may vary according to the actual requirement of the Bank.
- Candidates belonging to reserved categories are free to apply against vacancies announced for the Unreserved/General category, provided they meet the eligibility criteria laid down for General Category candidates.
- Reservation guidelines as laid down by the Government of India from time to time for SC/ST/OBC/EWS/PWBD etc. shall be followed.

**NOTE:**

\*\*Medical Fitness, Verification of Documents, Character and caste certificate (wherever applicable) verification of selected candidates:

The engagement of selected candidates will be subject to their being declared medically fit by a duly qualified medical practitioner or subject to production of medical certification from MMBS Doctors or both, as per the discretion of the Bank. Further, engagement will be subject to document verification conducted by the Bank officials and upon satisfactory verification of candidates' character, antecedents and caste validity certificates (wherever applicable). Till such time, their engagement will be provisional.

- a) As the reservation for Physically Challenged persons is on a horizontal basis, the selected candidates will be placed in the appropriate category (viz. SC/ST/OBC/EWS/UR-GEN) to which they belong.
- b) The number of seats for apprentices and the number of reserved seats is provisional and may vary according to the actual requirements of the bank.



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**1. Eligibility Criteria:**

**Nationality/Citizenship**

A candidate must be either

- i. a Citizen of India or
- ii. a subject of Nepal or
- iii. a subject of Bhutan or
- iv. a Tibetan refugee who came over to India before 1st January 1962 with the intention of permanently settling in India or
- v. a person of Indian origin who has migrated from Pakistan, Burma, Sri Lanka, East African countries of Kenya, Uganda, the United Republic of Tanzania (formerly Tanganyika and Zanzibar), Zambia, Malawi, Zaire, Ethiopia and Vietnam with the intention of permanently settling in India

Provided that a candidate belonging to categories (ii), (iii), (iv) & (v) above shall be a person in whose favor a certificate of eligibility has been issued by the Government of India.

**Age (as on 31.05.2025) and Educational Qualification**

Registration	Age	Educational Qualification	Duration of Training
Candidates Registered on NATS portal are eligible to apply	Min: 20 Years Max: 28 years*	A Degree (Graduation) in any discipline from a recognized University by the Govt. of India or any equivalent qualifications recognized as such by the Central Government #	Period of engagement shall be of 12 months.

\* Candidates must have been born not earlier than 31.05.1997 and not later than 31.05.2005 (both days inclusive) Maximum age indicated is for unreserved and EWs candidates. Relaxation in upper age limit is applicable as per Government of India guidelines for SC/ST/OBC/PwBD.

# Candidates must have completed Graduation on or after 01.01.2021 onwards. Candidates must produce marksheets and Provisional/Degree certificate issued from the University/College as and when require by the Bank.

**Relaxation in Upper Age Limit:**

The relaxation of Upper Age limit is applicable as per the Reservation table available for different states as mentioned above.

S.R. No.	Category	Age Relaxation
1	Scheduled Caste/Scheduled Tribe	By 5 years
2	Other Backward Classes (Non- Creamy Layer)	By 3 years
3	Person with Benchmark Disabilities (PwBD) a) Visually Impairment (VI) – Blindness and Low Vision b) Hearing Impaired (HI)- Deaf and Hard of Hearing c) Orthopedically Challenged (OC) Locomotor Disability (One Arm-OA, One Leg-OL, Both Legs- BL, One Arm & One Leg-OAL), Cerebral Palsy, Leprosy Cured, Dwarfism, Acid Attack Victims, and Muscular Dystrophy	PwBD (UR/EWS) -10 Years PwBD (OBC)- 13 years PwBD (SC/ST)- 15 years



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	<p>d) Intellectual Disability (ID)- Intellectual Disability (Autism Spectrum Disorder, Specific Learning disability and Mental illness) &amp; Multiple Disability</p> <p>e) Multiple Disabilities means disability amongst clauses (a) to (d) including deaf blindness in the posts identified for each disability.</p>	
4	Widows, divorced women and women legally separated from their husbands who have not remarried	Age concession up to the age of 35 years for General/EWS, 38 years for OBC and 40 years for SC/ST candidates

**Note: -**

1. Please note that change of category submitted by the applicant will not be permitted at any stage after registration of online application.
2. Candidates belonging to OBC category but coming in the 'creamy layer' and/or if their caste does not find place in the Central List are not entitled to OBC reservation and age relaxation. They should indicate their category as "GENERAL" or GENERAL (OC/HI/VI/ID) as applicable.
3. Benefit of reservation under EWS category is permissible only upon production of an 'Income and Asset Certificate' issued by a Competent Authority in the format prescribed.
4. Caste/EWS/PwBD certificate issued by Competent Authority on format prescribed by the Government of India will have to be submitted by the candidates applying under SC/ST/OBC/EWS/PwBD category, while submitting their application(s).
5. The number of training vacancies including reserved vacancies mentioned above are provisional and may vary according to the actual requirement of the bank.
6. Reservation for PwBD is horizontal and within the overall training vacancies for the State.
7. Candidates seeking age relaxation will be required to submit copies of necessary certificate(s) at the time of selection process and at any subsequent stage of the selection process as required by the Bank.
8. Maximum age indicated is for General Category candidates as on 31.05.2025. Relaxation in upper age limit will be available as detailed above.
9. Engagement of Apprentices will be subject to his/her being declared medically fit as per the requirement of the Bank.

**Reservation for Persons with Benchmark Disabilities:**

Under section 34 of "The Rights of Persons with Disabilities Act, 2016", persons with benchmark disabilities are eligible for Reservation. The reserved categories of disabilities mentioned under this Act are namely:

- a) Visually Impairment (VI) - Blindness and Low Vision.
- b) Hearing Impaired (HI) - Deaf and Hard of Hearing.
- c) Orthopedically Challenged (OC) - Locomotor Disability (One Arm - OA, One Leg -OL, Both Legs - BL, One Arm & One Leg -OAL),
- d) Cerebral Palsy, Leprosy Cured, Dwarfism, Acid Attack Victims, and Muscular Dystrophy.
- e) Intellectual Disability (ID) - Intellectual Disability (Autism Spectrum Disorder, Specific Learning Disability and Mental Illness) & Multiple Disability.
- f) Multiple Disabilities means disability amongst clauses (a) to (d), including deaf blindness in the posts identified for each disability.

The Definition of the above-specified disabilities & allocation of reserved vacancies for persons with benchmark disabilities will be as prescribed in "The Rights of Persons with Disabilities Act, 2016" and as per the training vacancies advertised.



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Note: Only a “person with benchmark disability” would be eligible for reservation with not less than 40% of a specified disability, where specified disability has not been defined in measurable terms and includes a person with disability where specified disability has been defined in measurable terms, as certified by the certifying authority.

A person who wants to avail the benefit of reservation will have to submit a latest Disability Certificate, on prescribed format, issued by Medical Authority or any other notified Competent Authority (Certifying Authority) in the district of the applicant’s residence as mentioned in the proof of residence in the application. The certificate should be dated on or before last date of registration of application. Such certificate shall be subject to verification/re-verification as may be decided by the Board /Competent Authority.

**Selection Process: -**

Selection for engagement of candidates who apply for apprenticeship in the Bank after paying requisite online fee shall have to undergo the selection process based on Online Examination to be conducted by BFSI SSC and Test of Local Language of the State.

**Online Examination: -**

The tentative structure of the Online examination (Objective type) would be as follows: -

Sr. No.	Name of the test	No. of Questions	Maximum Marks	Duration	Medium of Test
1.	Quantitative Aptitude	15	15	60 minutes	English/Hindi
2	Logical Reasoning	15	15		English/Hindi
3	Computer Knowledge	15	15		English/Hindi
4	English Language	15	15		English
5	Basic Retail Products	10	10		English/Hindi
6	Basic Retail Asset Products	10	10		English/Hindi
7	Basic Investment Products	10	10		English/Hindi
8	Basic Insurance Products	10	10		English/Hindi
	<b>Total</b>	<b>100</b>	<b>100</b>		

\*\* Bank reserves the right to modify the structure of the examination.

**There will be no negative marks for wrong answers in the Objective tests.**

- Selection will be based on merit as per vacancies.
- Merit List is to be drawn depending upon the vacancy.
- In case more than one candidate scores same marks in the Merit List, such candidate will be ranked in the merit list according to their age in descending order.

After the online examination, the result of the candidates who have provisionally qualified for selection will be made available on the Bank’s and BFSI SSC’s website.

**Test of Local Language:**

- The candidates applying for training seats of a particular state, should be proficient (reading, writing, speaking, and understanding) in any one of the specified local languages of that State, as mentioned in the Annexure-II.

**Note: -** Other detailed information regarding the examination process will be given in the “Information Handout”, and the same will be made available to all eligible candidates by BFSI SSC.



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**Final Selection:**

The final selection of the apprentices will be subject to

- Meeting the cut-off marks and being in the merit in the online examination to be decided by the Bank.
- Satisfactory verification of the documents related to Date of Birth/Category/Educational Qualification and other information furnished in the online application.
- Being found Medically Fit as per the requirement of the Bank.

**Contract of Apprenticeship:**

Candidates found suitable for engagement based on the merit list after successful document verification shall be issued digital apprenticeship contracts through the government apprenticeship portals, i.e. <https://nats.education.gov.in>

Candidates shall receive the link for the digital apprenticeship contract from the BFSI SSC and need to accept it on the respective portal(s) within a stipulated time/date as mentioned therein. No candidate shall be engaged as an Apprentice or undergo apprenticeship training in any designated trade/optional trade unless and until he/she enters Contract of Apprenticeship with the Bank and the same is approved by the Authorities of the respective Portals.

**Duration of training:**

The duration of training is period of twelve months. The apprentices shall be imparted training on different aspects of banking practices, products and processes.

**Stipend/Benefits:**

The apprentices are eligible for a stipend of Rs 15,000/- per month for the engagement period of one year. The apprentices are not eligible for any other allowances/benefits.

**Assessment and Certification:**

After the completion of apprenticeship training, apprentices may need to go through an assessment test. The certificate will be awarded as per prevailing guidelines.

**Termination of Apprenticeship Contract:**

- The Contract of Apprenticeship shall be annulled if the apprentice does not report at the Bank's Training venue / Bank Branch on the date of commencement of On-Job-Training.
- The Contract of Apprenticeship shall automatically terminate on expiry of the period of Apprenticeship Training.
- The Bank or the Apprentice can make an application to the Apprenticeship Advisor for the termination of the contract before the completion of the apprenticeship period, stating clearly the reason for termination.
- Apprenticeship Advisor (BFSI SSC) may, by order in writing, terminate the contract if he is satisfied that the apprentice or the Bank has failed to carry out the terms and conditions of the contract.
- Provided that where a contract is terminated-
  - For failure on the part of Bank to carry out the terms and conditions of the contract, the Bank shall pay to the apprentice such compensation as determined by the Apprenticeship Advisor; For such failure on the part of apprentice, the apprentice shall refund the Bank as cost of training such amount as may be determined by the Apprenticeship Advisor.



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The bank can terminate the contract of an apprentice due to misconduct by the apprentice, with or without a notice.

**Conduct and Discipline:**

As per Section 17 of the Apprentices Act, 1961, amended from time to time, in all matters of Conduct and Discipline, the apprentice shall be governed by the 'Rules and procedure for disciplinary action against Workmen' of the Central Bank of India.

**Application Fees/Intimation Charges (Non-Refundable)**

Application/Examination/Intimation fee to be remitted by all eligible applicants to the scrutinizing/examining body deputed by the Bank is as under (**GST @ 18% extra will be charged on application fee**):

Sr. No.	Category	Application/Examination/Intimation Fees
1.	PWBD candidates	Rs. 400/-+GST
2.	Schedule Caste / Schedule Tribe / All Women candidates/EWS	Rs. 600/-+GST
3.	All Other Candidates	Rs. 800/-+GST

Candidates can make the payment of requisite fees/intimation charges through the ONLINE mode only and no other mode of payment is acceptable:

Fee/ Intimation charges once paid will NOT be refunded on any account nor can it be held in reserve for any other exam or selection.

**Other Terms and Conditions:**

The Candidate should NOT have undergone Apprenticeship either in Central Bank of India or in any other organization/establishment earlier or be pursuing Apprenticeship Training as per the Apprentices Act 1961 as amended from time to time.

The training duration/apprenticeship or engagement period shall be 12 months, and Govt of India Guidelines will be followed for leave, working conditions, and holidays.

Candidates who had training or job experience for one year or more after the attainment of the educational qualifications, shall NOT be eligible for being engaged as Apprentices.

No Ex-servicemen / Disabled Ex-Servicemen shall be engaged as an apprentice, and there is no reservation for ex-servicemen/ Disabled ex-servicemen in the apprentice engagement.

The apprentice shall have no right to claim employment in the Bank after completion of training.

The Bank shall have no obligation to offer regular employment to Apprentices during and/or after the completion of the apprenticeship period. After completion of the apprenticeship period, candidates will be relieved from the respective work area. The Apprentices engaged by the Bank will not be provided with any Transport / Hostel facility or any other form of residential accommodation during Apprentice training



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Every apprentice undergoing apprenticeship training in the Bank shall be a TRAINEE for all purposes and not considered as a WORKER or EMPLOYEE of the Bank; as such, the provisions of any law concerning labour shall not apply to or about such apprentice.

The apprentices will not be entitled to receive any benefits that are available for the employees of the Bank.

The bank has the right to cancel the engagement of the apprentices engaged at any point in time without prior notice, in case of any misconduct by the apprentice during the engagement period.

The Apprentices are prohibited from joining/forming any Union Body.

Any dispute arising out of this advertisement for the engagement of apprentices will be subject to the jurisdiction of the courts in **Mumbai**.

The process of application is complete only when the fee is deposited, through online mode, on or before the last date of payment of the fee. Candidates are advised to check the Bank's website regularly for details and updates. No separate intimation/advertisement, etc. will be issued in case of any change/update.

The Bank decision will be final and binding on all candidates on all matters relating to eligibility, acceptance or rejection of applications, mode of selection, and cancellation of the selection process either in part or in full, etc.

No correspondence will be entertained in this regard. Filling up of the seats is solely at the discretion of the Bank based on the suitability of candidates, and no claim can be made for engagement if some of these seats are not filled due to unsuitability / insufficient number of candidates.

The incomplete Online applications shall not be considered as "Eligible" and treated as "Rejected". No communication will be entertained in this regard.

Candidates should satisfy themselves about their eligibility before applying for engagement as apprentice in the Bank.

Not more than one application should be submitted by a candidate. In case of multiple applications, only the last valid (completed) application will be retained, and the application fee/ intimation charge paid for other registration will stand forfeited. Multiple attendance/appearance by a candidate in the examination will be summarily rejected/candidature will be cancelled.

The possibility for occurrence of some problems in the administration of the examination cannot be ruled out completely, which may impact test delivery and/or result from being generated. In that event, every effort will be made to rectify such a problem, which may include the conduct of another examination if considered necessary.

Candidates are advised to take a printout of their system-generated online application form after applying.

Candidates are advised to keep their registered e-mail ID/mobile active for receiving instructions if any, viz. call letters/notifications, etc.

Engagement of selected candidates is subject to his/her being declared medically fit as per the requirement of the Bank and such engagement will also be subject to all relevant rules/policies/guidelines of the Bank.

Any legal proceedings in respect of any matter of claim or dispute arising out of this advertisement and/or an application in response thereto can be instituted only in Mumbai, and Courts/Tribunals/Forums at Mumbai only shall have sole and exclusive jurisdiction to try any cause/dispute.



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The candidates will have to appear for the selection process at their own cost. Central Bank of India will not pay or reimburse any such expenses.

**GUIDELINES FOR FILLING ONLINE APPLICATION:**

Candidates can apply online, and no other mode of application will be accepted.

Candidates should mandatorily first register themselves, if eligible, in the apprenticeship portals of Government of India viz NATS portal <https://nats.education.gov.in> (Navigate to the “Student Register/Login” section)

In case the candidates are facing issues in getting themselves registered they are advised to go through the help manual available on the respective apprenticeship portals. For NATS portal refer to “Candidate User Manual” on [https://nats.education.gov.in/assets/manual/student\\_manual.pdf](https://nats.education.gov.in/assets/manual/student_manual.pdf)

All candidates are supposed to remember their respective login id and passwords of the apprenticeship portals as applicable to them, as they will be repetitively visiting the apprenticeship portals for various activities till their completion of the apprenticeship program

For NATS portal, candidates can view the Apprenticeship Advertisement of “Central Bank of India” after login into the portal by visiting [https://nats.education.gov.in/student\\_type.php](https://nats.education.gov.in/student_type.php).

It is very IMPORTANT for all candidates who have applied to MAKE NOTE of their Enrolment Id (issued by NATS portal) for all the future correspondence.

All Candidates who have applied successfully for the Apprenticeship Opportunity/Advertisement on NATS will receive an email from BFSI SSC (info@bfsissc.com) inviting them to give required details about the caste category, choice of districts for their training, etc. and make the payment of the Application Fees.

Candidates should scan their photograph, signature & documents as detailed under guidelines for respective apprenticeship portals.

Candidates are advised to carefully fill in the online application themselves as no change in any of the data filled in the online application will be possible/ entertained at a later stage. Prior to submission of the online application, candidates are advised to verify the details in the online application form and modify the same if required.

No change is permitted after clicking on SUBMIT button. Visually Impaired candidates will be responsible for getting the details filled in/carefully verifying, in the online application and ensuring that the same are correct prior to submission as no change is possible after submission. ix.

The name of the candidate should be spelt correctly in the application as it appears in the certificates/ mark sheets. Any change/ alteration found may disqualify the candidature.

An online application which is incomplete in any respect and unsuccessful Application fee payment will not be considered as valid.

Candidates shall also be required to submit supporting documents such as Date of Birth Proof, Graduation/Mandatory Qualification Certificate/s, Other Certifications, etc. at the time of registering on the apprenticeship portals or as and when advised by the Bank or BFSI SSC



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Candidates are advised in their own interest to apply online much before the closing date and not to wait till the last date to avoid the possibility of disconnection / inability / failure to log on to the website on account of heavy load on internet or website.

Central Bank of India does not assume any responsibility for the candidates not being able to submit their applications within the last date on account of aforesaid reasons or for any other reason beyond the control of Central Bank of India

Please note that all the particulars mentioned in the online application including Name of the Candidate, Category, Date of Birth, Address, Mobile Number, Email ID, Centre of Examination, etc. will be considered as final and no change/modifications will be allowed after submission of the online application form.

Candidates are hence requested to fill in the online application form with utmost care as no correspondence regarding change of details will be entertained. Bank will not be responsible for any consequences arising out of furnishing of incorrect and incomplete details in the application or omission to provide the required details in the application form. xv. In case of any queries & clarification, email can be sent to the [info@bfsissc.com](mailto:info@bfsissc.com).

### **ACTION AGAINST CANDIDATES FOUND GUILTY OF MISCONDUCT:**

- 1.1 Candidates are advised in their own interest that they should not furnish any particulars that are false, tampered, fabricated or should not suppress any material information while filling up the application form.
- 1.2 At the time of Examination, if a candidate is/has been found guilty of:
  - using unfair means during the examination or
  - impersonating or procuring impersonation by any person or
  - misbehaving during the examination or disclosing, publishing, reproducing, transmitting, storing or facilitating transmission and storage of contents of the test(s) or any information therein in whole or part thereof in any form or by any means, verbal or written, electronically or mechanically for any purpose
  - resorting to any irregular or improper means in connection with his/her candidature for selection or obtaining support for his/her candidature by any means, such a candidate may in addition to rendering himself/herself liable to criminal prosecution, be liable:
    - (a) to be **disqualified** from the examination for which he/she is a candidate
    - (b) to be **debarred**, either permanently or for a specified period, from any examination or recruitment conducted by the Bank
    - (c) For **termination** from the apprenticeship training, if he/she has already joined the apprenticeship training of the Bank.

Important: The test conducting agency, would be analysing the responses (answers) of individual candidates with other candidates to detect patterns of similarity of right and wrong answers. If in the analytical procedure adopted by test conducting agency in this regard, it is inferred/ concluded that the responses have been shared and scores obtained are not genuine/ valid, in such cases Bank reserves the right to cancel the candidature of the concerned candidates and the result of such candidates (disqualified) will be withheld.

### **Intimation for Online Test/ Document Verification / Language Test:**

Candidates who register successfully, would receive an email communication from the Bank/ BFSI SSC ([info@bfsissc.com](mailto:info@bfsissc.com)), regarding online examination date & time and the process to be followed. **No Hard Copy of The Intimation Letter for Online Examination will Be sent by Post.**



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After completion of the online examination, intimation will be sent through E-mail to the qualified candidates to report at Central Bank of India Regional / Zonal Office for undergoing Document verification, Language Proficiency Test and other selection process, if any.

Bank will not take responsibility for late receipt/ non-receipt of any communication sent via e-mail to the candidate due to change of email address, technical fault or otherwise beyond the control of the Bank.

List of all candidates who qualify the written test and the list of finally selected candidates will be published on career page of Banks website and <https://bfsissc.com>. Also, the shortlisted and selected candidates will receive an email communication from BFSI SSC guiding them on further action to be taken on the respective apprenticeship portals.

Candidates are hence advised to regularly keep in touch with the authorized websites of the Bank and BFSI SSC for details, updates and any information which may be posted for further guidance. Candidates are also advised to check their registered e-mail account from time to time during the selection process for any update. Any request for change of centre, date and time for online examination or Language Test shall not be entertained.

### **List of Documents to be produced at the time of Document Verification / Language Proficiency Test:**

The following documents in original together with a self-attested photocopy in support of the candidate's eligibility and identity are to be invariably submitted at the time of Language Test failing which the candidate will not be permitted to appear for the Language Test. Non submission of requisite documents by the candidate at the time of Language Test will debar his candidature from further participation in the selection process.

Valid system generated printout of the online application/Registration/ Enrolment form.

Proof of Date of Birth (DOB) (Birth Certificate issued by the Competent Municipal Authority or SSLC/ Std. X Certificate with DOB). Photo Identify Proof as indicated above.

Individual Semester/Year wise Marksheets & certificates for educational qualifications including the final degree/diploma certificate. Proper document from Board/ University for having declared the result has to be submitted.

Candidate should indicate the percentage obtained in SSC/HSC/Graduate/Post-Graduate/Diploma examination calculated to the two decimals in the online application. Where CGPA/OGPA is awarded, the same should be converted into percentage and indicated in the online application. If called for interaction/document verification, the candidate will have to produce a certificate issued by the appropriate authority inter-alia stating the norms of the University / Board regarding conversion of grade into percentage and the percentage of marks scored by the candidate in terms of these norms.

Caste Certificate issued by competent authority, strictly in the prescribed format as stipulated by Government of India, in case of SC/ ST/OBC/EWS category candidates. (as enclosed in the Annexure).

In case of candidates belonging to OBC category, certificate should specifically contain a clause that the candidate does not belong to creamy layer section excluded from the benefits of reservation for Other Backward Classes in Civil post & services under Government of India. OBC caste certificate containing the non-creamy layer clause should be valid as on the date of Language Test if called for (issued within one year as on the date of advertisement). Caste Name mentioned in certificate should tally letter by letter with Central Government list / notification.

Disability certificate in prescribed format issued by the District Medical Board in case of Persons with Benchmark Disability category. If the candidate has used the services of a Scribe at the time of online examination, then the duly filled in details of the scribe in the prescribed format.



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Any other relevant documents in support of eligibility.

The Competent Authority for the issue of the certificate to SC / ST / OBC /EWS/ PERSONS WITH BENCHMARK DISABILITIES is as under (as notified by GOI from time to time):

**For Scheduled Castes / Scheduled Tribes / Other Backward Classes:** (i) District Magistrate / Additional District Magistrate / Collector / Deputy Commissioner / Additional Deputy Commissioner / Deputy Collector / First Class Stipendiary Magistrate / City Magistrate / Sub-Divisional Magistrate (not below the rank of First Class Stipendiary Magistrate) / Taluk Magistrate / Executive Magistrate / Extra Assistant Commissioner (ii) Chief Presidency Magistrate/ Additional Chief Presidency Magistrate/ Presidency Magistrate (iii) Revenue Officer not below the rank of Tehsildar (iv) Sub-divisional officer of the Area where the candidate and or his family normally resides.

**For Persons with Benchmark Disabilities:** Authorized certifying authority will be the Medical Board at the District level consisting of Chief Medical Officer, Sub-Divisional Medical Officer in the District and an Orthopaedics / Ophthalmic / ENT Surgeon or any person designated as certifying authority by appropriate government.

**Announcements:**

All further Announcements/Addendum or Corrigendum (if any)/details pert pertaining to this process will only be published/ provided on Central Bank of India Bank's website <https://www.centralbankofindia.co.in/en> from time to time under Recruitment page → Current Opportunities

No separate communication/intimation will be sent to the candidates who are not shortlisted/not selected in the process. All notification/communication placed on the Bank's website shall be treated as intimation to all the candidates who have applied for the said project.

Also, all Announcements/Addendum or Corrigendum (if any) related to the selection process will be available on <https://bfsissc.com> and Central Bank of India Bank's website <https://www.centralbankofindia.co.in/en>

**Disclaimer:**

In case it is detected at any stage of selection process or at any time even after the engagement of apprentice that a candidate does not fulfil the eligibility norms and/or that he/she has furnished any incorrect/false information or has suppressed any material fact(s), indulge in unfair practice in the process, his/her candidature will stand cancelled and he/she will not be allowed to appear in any of the selection process in the future. If any of these shortcomings is/are detected even after engagement, his/her training is liable to be terminated. Decisions of Bank in all matters regarding eligibility, conduct of online examination, other tests and selection would be final and binding on all candidates. No representation or correspondence will be entertained by the bank in this regard. The Bank reserves the right to reject any application/candidature at any stage or cancel the conduct of Online Test / Language Test or increase/decrease the training vacancies for any of the States, as per the requirement of the Bank or to cancel the Process entirely at any stage without assigning any reason.

Candidates are advised to regularly visit the Bank's website for updates/ notices/ instructions. All announcements/addendum/ corrigendum/ details pertaining to this process will be only published / provided on authorized Bank's website [www.centralbankofindia.co.in](http://www.centralbankofindia.co.in) from time to time under Career section. No separate communication/ intimation will be sent to the candidates who are not selected/ shortlisted in the process. All notification/ communication placed on Banks's website shall be treated as intimation to all candidates who have applied for the process.



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Merely satisfying the eligibility criteria norm does not entitle the candidate to be called for Examination/Interview/Selection process.

Candidates shall be required follow all guidelines for on-line examination as informed on the Bank's website.

The Bank reserves the right to reject any application/ candidature at any stage or cancel the conduct of examination or to cancel the engagement/recruitment process entirely at any stage without assigning any reason.

Date: 07.06.2025

(POPPY SHARMA)  
CHIEF GENERAL MANAGER (HCM)





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Annexure- I Distribution of Training Seats for Apprentices										
State	Training Seats	CATEGORYWISE								
		SC	ST	OBC	EWS	UR	VI	HI	OH	ID
ANDAMAN AND NICOBAR ISLANDS (UT)	1	0	0	0	0	1	0	0	0	0
ANDHRA PRADESH	128	20	8	34	13	53	2	1	1	1
ARUNACHALPRADESH	8	0	3	0	1	4	0	0	0	0
ASSAM	118	8	14	31	12	53	1	2	1	1
BIHAR	433	69	4	116	43	201	4	4	5	4
CHANDIGARH(UT)	9	1	0	2	1	5	0	0	0	0
CHHATTISGARH	114	13	36	6	11	48	1	1	1	2
DADRA NAGAR HAVELI	1	0	0	0	0	1	0	0	0	0
DAMAN AND DIU (UT)	1	0	0	0	0	1	0	0	0	0
DELHI	97	14	7	26	10	40	1	1	1	1
GOA	28	0	3	5	3	17	1	0	0	0
GUJARAT	305	21	45	82	31	126	3	3	3	3
HARYANA	137	26	0	36	14	61	1	2	2	1
HIMACHAL PRADESH	55	13	2	11	6	23	1	0	0	1
JAMMU&KASHMIR(UT)	13	1	1	3	1	7	1	0	0	0
JHARKHAND	87	10	22	10	9	36	1	1	1	1
KARNATAKA	105	16	7	28	11	43	1	1	1	1
KERALA	116	11	1	31	12	61	1	2	1	1
LADAKH (UT)	1	0	0	0	0	1	0	0	0	0
MADHYA PRADESH	459	68	91	68	46	186	5	5	5	3
MAHARASHTRA	586	58	52	158	59	259	6	5	6	6
MANIPUR	7	0	2	0	0	5	0	0	0	0
MEGHALAYA	8	0	3	0	1	4	0	0	0	0
MIZORAM	1	0	0	0	0	1	0	0	0	0
NAGALAND	7	0	3	0	1	3	0	0	0	0
ORISSA	103	16	22	12	10	43	1	1	1	1
PONDICHERRY(UT)	2	0	0	0	0	2	0	0	0	0
PUNJAB	142	41	0	29	14	58	1	1	2	2
RAJASTHAN	170	28	22	34	17	69	1	2	2	2
SIKKIM	15	0	3	3	1	8	0	0	0	1
TAMIL NADU	202	38	2	54	20	88	2	2	2	2
TELANGANA	100	16	7	27	10	40	1	1	1	1
TRIPURA	5	0	1	0	0	4	0	0	0	0
UTTAR PRADESH	580	121	5	156	58	240	6	6	6	5
UTTARAKHAND	41	7	1	5	4	24	0	1	0	1
WEST BENGAL	315	72	15	69	31	128	3	3	3	4
	<b>4500</b>	<b>688</b>	<b>382</b>	<b>1036</b>	<b>450</b>	<b>1944</b>	<b>45</b>	<b>45</b>	<b>45</b>	<b>45</b>



**Human Capital Management (Recruitment & Promotion Division) Central Office**

State/UT	Total seats	District wise Training Seats
ANDAMAN&NICOBAR(UT)	1	South Andaman-1
ANDHRA PRADESH	128	Anantapur-2, Bapatla-7, Chittor-2, Guntur-11, Kurnool-3, Nandyal-3, Palnadu-11, Prakasam-3, Sri Potti Sriramulu Nellore-4, Sri Sathya Sai-1, Tirupati-4, YSR Kadapa-2, East Godavari-6, Eluru-5, Krishna-7, NTR-14, West Godavari-8, Ankapalli-4, Dr. B R Ambedkar Konaseema-2, Kakinada-11, Parvathipuram Manyam-1, Srikakulam-3, Visakhapatnam-9, Vizianagaram-5
ARUNACHAL PRADESH	8	East Kameng-1, East Siang-1, Lohit-1, Lower Subansiri-1, Namsai-1, Papum Pare-1, Tawang-1, Upper Subansiri-0, West Kameng-1
ASSAM	118	Bajali-1, Baksa-3, Barpeta-3, Biswanath-1, Bongaigaon-1, Chirang-4, Darrang-4, Dhubri-1, Goalpara-5, Kamrup Metropolitan-22, Kamrup Rural-12, Kokrajhar-2, Nalbari-6, Sonitpur-6, Udalguri-4, Cachar-7, Halkandi-2, Karimganj-4, Dhemaji-1, Dibrugarh-8, Dima Hasao-1, Golaghat-2, Hojai-1, Jorhat-3, Karbi Anglong- 2, Lakhimpur-1, Morigaon-1, Nagaon-3, Sibsagar-1, Tinsukia-6
BIHAR	433	Darbhanga-20, Madhubani-19, Samastipur-22, Aurangabad-5, Begusarai-8, Gaya-7, Jamui-1, Kaimur-1, Lakhisarai-2, Munger- 2, Nalanda-6, Nawada-3, Rohtas-4, Sheikhpura-1, Banka-3, Bhagalpur-5, Katihar-27, Khagaria-3, Saharsa-4, Pashchimi Champaran-21, Purbi Chamaparan-30, Muzaffarpur-24, Sheohar- 1, Sitamarhi- 14, Vaishali-27, Arwal-1, Bhojpur-6, Buxar-2, Jehanabad-1, Patna-46, Araria-8, Kishanganj-9, Madhepura-13, Purnia-16, Supaul-15, Gopalganj-17, Saran-22, Siwan-17
CHANDIGARH(UT)	9	Chandigarh-9
CHHATTISGARH	114	Balrampur-5, Jashpur-5, Korba-1, Koriya-5, Manendragarh Chirmiri Bharatpur-12, Raigarh-6, Sarangarh Bilaigarh-2, Surajpur-10, Surguja-13, Balod-1, Balodbazar-4, Bastar-3, Bemetara-1, Bijapur-1, Bilaspur-6, Dakshin Bastar Dantewada-1, Dhamtari-2, Durg-5, Jangir Champa-3, Kabirdam-1, Kondagaon-1, Mahasamund-4, Mungeli-1, Narayanpur-1, Raipur-14, Rajnandgaon-3, Sakti-1, Uttar Bastar Kanker-2
GOA	28	North Goa-12, South Goa-16
GUJARAT	305	Ahmedabad-48, Kheda-10, Chhotaudepur-4, Dohad-4, Mahisagar-1, Panch Mahal-3, Vadodara-35, Anand-31, Aravalli-1, Banas Kantha-1, Gandhinagar-11, Mahesana-6, Patan-2, Sabar Kantha-2, Devbhumi Dwarka-4, Gir Somnath-3, Jamnagar-15, Kachchh-16, Porbandar-4, Amreli-4, Bhavnagar-9, Botad-1, Junagadh-10, Morbi-7, Rajkot-20, Surendranagar-5, Bharuch-8, Dangs-1, Narmada-1, Navsari-9, Surat-23, Tapi-1, Valsad-7
HARYANA	137	Ambala-13, Panchkula-8, Yamunanagar-6, Kaithal-8, Karnal-14, Kurukshetra-10, Panipat-8, Sirsa-10, Bhiwani-4, Charkhi Dadri-5, Fatehabad-5, Hissar-4, Jhajjar-5, Jind-8, Mahendergarh-3, Mewat-1, Rewari-7, Rohtak-4, Sonipat-5, Faridabad-3, Gurugram-5, Palwal-1
HIMACHAL PRADESH	55	Bilaspur-2, Chamba-2, Hamirpur-4, Kangra-12, Kinnaur-1, Kullu-4, Lahul and Spiti-1, Mandi-5, Shimla-6, Sirmaur-4, Solan-7, Una-7
JAMMU&KASHMIR(UT)	13	Anantnag-1, Baramulla-1, Jammu-6, Kathua-1, Reasi-1, Samba-1, Srinagar-1, Udhampur-1
JHARKHAND	87	Bokaro-7, Chatra-1, Deoghar-7, Dhanbad-7, Dumka-6, Giridih-1, Godda-1, Hazaribag-4, Jamtara-3, Koderma-2, Pakur-1, Sahebganj-1, Garhwa-6, Gumla-1, Khunti-2, Latehar-2, Lohardagga-1, Palamau-1, Pashchimi Singhbhum-3, Purbi Singhbhum-12, Ramgarh-3, Ranchi-12, Seraikela-Kharsawan-2, Simdega-1



**Human Capital Management (Recruitment & Promotion Division) Central Office**

<b>KARNATAKA</b>	<b>105</b>	Bangalore Rural-3, Bangalore Urban-37, Chamarajanagar-1, Chikkaballapur-3, Chikmagalur-1, Hassan-3, Kodagu-3, Kolar-1, Mandya-2, Mysore-4, Ramanagara-2, Tumkuru-1, Bagalkote-4, Ballari-2, Belagavi-3, Bidar-1, Chitradurga-1, Dakshin Kannad-3, Devangere-1, Dharwad-4, Gadag-2, Haveri-3, Kalaburagi-2, Koppal-2, Raichur-3, Shivamogga-1, Udipi-2, Uttar Kannad-4, Vijayanagara-1, Vijayapura-3, Yadgir-2
<b>KERALA</b>	<b>116</b>	Ernakulam-11, Idukki-4, Kannur-5, Kasargod-1, Kottayam-9, Kozhikode-4, Malappuram-3, Palakkad-5, Thrissur-10, Wayanad-4, Alapuzha-8, Kollam-16, Pathanamthitta-16, Thiruvananthapuram-20
<b>LADAKH (UT)</b>	<b>1</b>	Leh Ladakh-1
<b>MADHYA PRADESH</b>	<b>459</b>	Bhopal-18, Raisen-14, Rajgarh-3, Sehore-6, Shajapur-5, Vidisha-5, Balaghat-16, Chhindwara-20, Pandhurna-8, Seoni-8, Bhind-20, Datia-3, Gwalior-25, Morena-14, Sheopur-1, Shivpuri-4, Betul-24, Harda-8, Narmadapuram-14, Agar Malwa-1, Barwani-2, Burhanpur-1, Dewas-3, Dhar-5, East Nimar-1, Indore-22, Ujjain-5, West Nimar-1, Jabalpur-29, Katni-16, Mandla-13, Alirajpur-1, Jhabua-1, Mandasaur-12, Neemuch-9, Ratlam-18, Ashoknagar-3, Chhatarpur-3, Damoh-3, Guna-1, Narsinghpur-13, Niwari-1, Panna-5, Sagar-26, Tikamgarh-1, Anuppur-12, Dindori-7, Maihar-2, Rewa-2, Satna-1, Shahdol-13, Sidhi-1, Singrauli-2, Umaria-7
<b>MAHARASHTRA</b>	<b>586</b>	Mumbai Suburban-28, Palghar-8, Ratnagiri-9, Sindhudurg-4, Greater Mumbai-32, Raigad-15, Thane-30, Ahmednagar-65, Akola-23, Buldhana-22, Washim-11, Amravati-44, Yavatmal-22, Beed-4, Chhatrapati Sambhajanagar-15, Hingoli-1, Jalna-2, Nanded-4, Parbhani-1, Jalgaon-43, Bhandara-6, Chandrapur-3, Gadchiroli-1, Gondia-2, Nagpur-29, Wardha-8, Dhule-24, Nandurbar-18, Nashik-20, Pune-47, Kolhapur-6, Latur-5, Osmanabad-1, Sangli-5, Satara-14, Solapur-14
<b>MANIPUR</b>	<b>7</b>	Bishnupur-1, Churachandpur-1, Imphal East-1, Imphal West-1, Kamjong-1, Senapati-1, Thoubal-1
<b>MEGHALAYA</b>	<b>8</b>	East Garo Hills-1, East Khasi Hills-3, Ri Bhoi-1, West Garo Hills-1, West Khasi Hills-2
<b>MIZORAM</b>	<b>1</b>	Aizawl-0, Kolasib-1
<b>NAGALAND</b>	<b>7</b>	Mon-1, Dimapur-1, Kohima-1, Mokokchung-2, Wokha-1, Zunheboto-1
<b>NCT OF DELHI(UT)</b>	<b>97</b>	North Delhi-8, Northwest Delhi-5, Southwest Delhi-6, West Delhi-10, Central Delhi-12, Northeast Delhi-5, Shahdara-6, East Delhi-4, New Delhi-17, South Delhi-12, Southeast Delhi-12,
<b>ORISSA</b>	<b>103</b>	Balasore-2, Baleswar-2, Bhadrak-2, Cuttack-22, Dhenkanal-1, Ganjam-4, Jagatsinghpur-4, Jajpur-5, Kendrapara-2, Khurda-18, Nayagarh-2, Puri-3, Anugul-2, Balangir-3, Bargarh-2, Bolangir-1, Boudh-1, Deogarh-5, Gajapati-1, Jharsuguda-4, Kalahandi-1, Kandhamal-1, Keonjhar-3, Koraput-1, Malkangiri-1, Mayurbhanj-1, Nawapara-1, Nawrangpur-1, Nuapada-1, Rayagada-1, Sambalpur-4, Sonepur-1, Sundargarh-10
<b>PONDICHERRY(UT)</b>	<b>2</b>	Karaikal-1, Pondicherry-1
<b>PUNJAB</b>	<b>142</b>	Amritsar-20, Gurdaspur-5, Pathankot-4, Tarantaran-4, Sahibzada Ajit Singh Nagar-5, Shahid Bhagat Singh Nagar-5, Bathinda-8, Faridkot-4, Ferozpur-4, Hoshiarpur-4, Jalandhar-18, Kapurthala-3, Mansa-2, Muktsar-6, Branala-1, Fatehgarh Sahib-2, Ludhiana-23, Malerkotla-3, Moga-6, Patiala-5, Rupnagar-2, Sangrur-4, Shahid Bhagat Singh Nagar-4
<b>RAJASTHAN</b>	<b>170</b>	Ajmer-3, Alwar-3, Beawar-1, Bharatpur-2, Dausa-3, Deeg-1, Dholpur-1, Jaipur-23, Jhunjhunu-4, Karauli-1, Khairthal Tijara-1, Kotputli-Bahrod-4, Sikar-7, Tonk-4, Anupgarh-1, Balotra-1, Banswara-1, Barmer-1, Bhilwara-3, Bikaner-2, Chittaurgarh-3, Churu-4, Didwana Kuchaman-3, Dungarpur-2, Ganganagar-2, Hanumangarh-3, Jaisalmer-1, Jalor-1, Jodhpur-9, Nagaur-5, Pali-2, Pratapgarh-2, Rajsamand-1, Sirohi-2, Udaipur-5, Baran-11, Bundi-2, Jhalawar-18, Kota-21, Sawai Madhopur-6



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<b>SIKKIM</b>	<b>15</b>	Gangtok-4, Gyalshing-3, Mangan-1, Namchi-1, Pakyong-3, Soreng-3
<b>TAMIL NADU</b>	<b>202</b>	Chengalpattu-7, Chennai-25, Kancheepuram-6, Ranipet-4, Thiruvallur-7, Vellore-8, Coimbatore-15, Dharmapuri-4, Dindigul-5, Erode-3, Karur-2, Krishnagiri-5, Namakkal-2, Nilgiris-5, Salem-3, Tiruppur-6, Kanyakumari-5, Madhurai-8, Ramanathapuram-3, Sivaganga-6, Tenkasi-4, Theni-4, Tirunelveli-6, Toothukudi-9, Virudhunagar-3, Ariyalur-1, Cuddalore-11, Kallakurichi-2, Mayiladuthurao-1, Nagapattinam-1, Perambalur-1, Pudukkottai-6, Thanjavur-4, Thiruvarur-1, Tiruchirappalli-5, Tiruvannamalai-4, Villupuram-10
<b>TELANGANA</b>	<b>100</b>	Hyderabad-30, Medchal Malkajgiri-11, Jogulamba Gadwal-1, Mahabubnagar-2, Nagarkurnool-1, Ranga Reddy-8, Sangareddy-4, Vikarabad-1, Adilabad-1, Bhadradi Kothagudem-2, Hanumakonda-3, Jagtial-2, Jangoan-2, Kamareddy-1, Karimnagar-1, Khammam-3, Mahbubabad-1, Mancherial-1, Medak-4, Nalgonda-6, Nizamabad-1, Peddapalli-1, Rajanna Sircilla-1, Siddhipet-2, Suryapet-2, Warangal-1, Yadadri Bhavanagiri-6,
<b>TRIPURA</b>	<b>5</b>	Dhalai-1, Gomati-1, Unakuti-1, West Tripura-2
<b>UNION TERRITORY OF DADRA/NAGAR HAVELI/DIU/DAMAN</b>	<b>2</b>	Diu-1, Dadra and Nagar Haveli-1
<b>UTTAR PRADESH</b>	<b>580</b>	Gautam Buddha Nagar-7, Ghaziabad-13, Agra-17, Aligarh-11, Etah-5, Firozabad-4, Hathras-2, Kasganj-4, Mathura-10, Ambedkar Nagar-7, Ayodhya-11, Bahraich-8, Balrampur-1, Basti-7, Gonda-4, Shravasti-1, Siddharthnagar-7, Sultanpur-3, Amroha-2, Bareilly-13, Budaun-3, Hardoi-8, Kheri-4, Moradabad-4, Pilibhit-2, Rampur-2, Sambhal-1, Shahjahanpur-2, Sitapur-2, Ballia-25, Deoria-35, Auraiya-25, Etawah-19, Farrukhabad-3, Kannauj-3, Mainpuri-2, Gorakhpur-18, Kushi Nagar-28, Maharajganj-8, Sant Kabir Nagar-4, Banda-3, Chitrakoot-1, Hamirpur-2, Jalaun-7, Jhansi-15, Lalitpur-8, Mahoba-2, Fatehpur-4, Kanpur Dehat-7, Kanpur Nagar-36, Unnao-6, Amethi-4, Bara Banki-7, Luchnow-40, Rai Bareilly-3, Baghpat-4, Bijnor-1, Bulnadsahr-3, Hapur-4, Meerut-11, Muzaffarnagar-14, Saharanpur-8, Shamli-1, Azamgarh-3, Bhadohi-2, Chandauli-3, Ghazipur-1, Jaunpur-5, Kaushambi-2, Mau-3, Mirzapur-2, Pratapgarh-5, Prayagraj-9, Sant Ravidas Nagar-1, Sonbhadra-2, Varanasi-16
<b>UTTARAKHAND</b>	<b>41</b>	Almora-3, Bageshwar-1, Chamoli-2, Chamawat-1, Dehradun-15, Garhwal-3, Haridwar-6, Nainital-4, Pithorgarh-1, Tehri Garhwal-2, Udham Singh Nagar-2, Uttarkashi-1,
<b>WEST BENGAL</b>	<b>315</b>	Bankura-8, Jhargram-1, Paschim Medinipur-8, Purba Medinipur-7, Puruliya-7, Alipurduar-18, Koch Bihar-32, Birbhum-10, Murshidabad-5, Paschim Bardhaman-18, Purba Bardhaman-13, Jalpaiguri-23, Kolkata-50, Nadia-10, North 24 Parganas-25, Howrah-7, Hugli-18, North 24 Parganas-1, South 24 Parganas-10, Dakshin Dinajpur-4, Darjeeling-21, Kalimpong-5, Maldah-10, Uttar Dinajpur-4



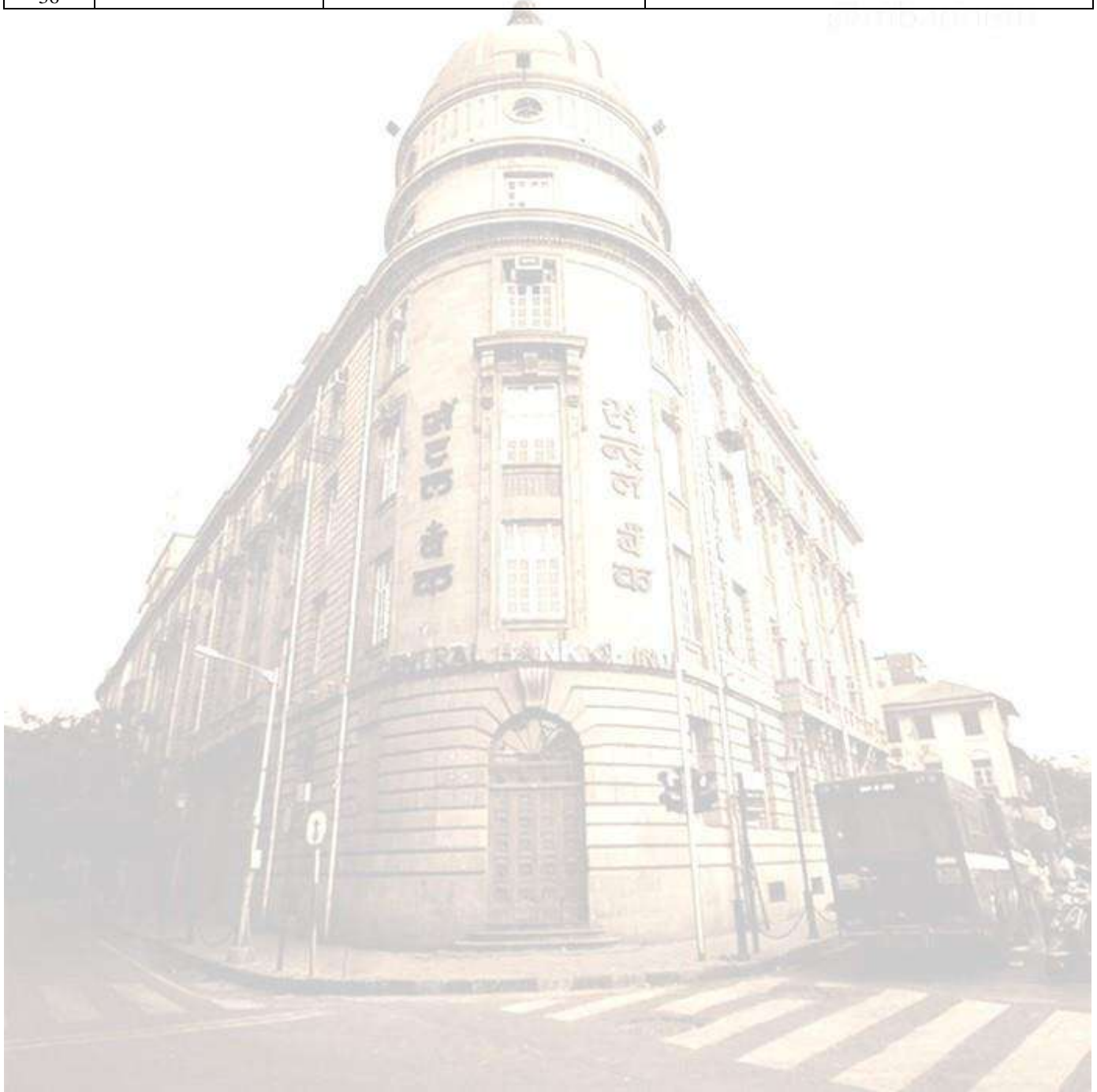
**Human Capital Management (Recruitment & Promotion Division) Central Office**

S.I.No.	State	Official Languages	Second Official Language(s)
1	Andhra Pradesh	Telugu	English
2	Arunachal Pradesh	English	-
3	Assam	Assamese	Bengali, Bodo
4	Bihar	Hindi	Urdu
5	Chhattisgarh	Hindi	Chhattisgarhi
6	Goa	Konkani, English	Marathi
7	Gujarat	Gujarati	Hindi
8	Haryana	Hindi	English, Punjabi
9	Himachal Pradesh	Hindi	Sanskrit
10	Jharkhand	Hindi	Angika, Bengali, Bhojpuri, Ho, Kharia, Khortha, Kurmali, Kurukh, Magahi, Maithili, Mundari, Nagpuri, Odia, Santali and Urdu
11	Karnataka	Kannada	English
12	Kerala	Malayalam	English
13	Madhya Pradesh	Hindi	-
14	Maharashtra	Marathi	-
15	Manipur	Manipuri	English
16	Meghalaya	English	Khasi and Garo
17	Mizoram	Mizo	English, Hindi
18	Nagaland	English	-
19	Odisha	Odia	-
20	Punjab	Punjabi	-
21	Rajasthan	Hindi	-
22	Sikkim	English, Nepali, Sikkimese, Lepcha	Gurung, Limbu, Magar, Mukhia, Newari, Rai, Sherpa and Tamang
23	Tamil Nadu	Tamil	English
24	Telangana	Telugu	Urdu
25	Tripura	Bengali, English, Kokborok	-
26	Uttar Pradesh	Hindi	Urdu
27	Uttarakhand	Hindi	Sanskrit
28	West Bengal	Bengali, English	Nepali, Urdu, Hindi, Odia, Santali, Punjabi, Kamtapuri, Rajbanshi, Kurmali, Kurukh and Telugu
29	Andaman and Nicobar Islands	Hindi, English	
30	Chandigarh	English	-
31	Dadra and Nagar Haveli and Daman and Diu	Gujarati, Konkani, Marathi, Hindi	-
32	Delhi	Hindi, English	Urdu and Punjabi
33	Lakshadweep	Malayalam	English



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34	Jammu and Kashmir	Kashmiri, Dogri, Hindi, Urdu, English	-
35	Ladakh	Hindi, English	-
36	Puducherry	Tamil, French, English	Telugu and Malayalam





**Human Capital Management (Recruitment & Promotion Division) Central Office**

**FORM OF CERTIFICATE TO BE PRODUCED BY A CANDIDATE BELONGING TO SCHEDULED CASTE OR SCHEDULED TRIBE IN SUPPORT OF HIS / HER CLAIM**

1. This is to certify that Sri / Smt / Kum\* \_\_\_\_\_ son / daughter\*  
of \_\_\_\_\_ of village / town\*  
\_\_\_\_\_ in District / Division\* \_\_\_\_\_ of the State / Union  
Territory\* \_\_\_\_\_ belongs to the \_\_\_\_\_ Caste/Tribe\* which is recognized as a  
Scheduled Caste/ Scheduled Tribe\* under:

\* The Constitution (Scheduled Castes) Order, 1950;

\* The Constitution (Scheduled Tribes) Order, 1950;

\* The Constitution (Scheduled Castes)(Union Territories)Orders, 1951 ;

\* The Constitution (Scheduled Tribes)(Union Territories)Order, 1951 ;

[as amended by the Scheduled Castes and Scheduled Tribes lists Modification) Order,1956; the Bombay Reorganisation Act, 1960; the Punjab Reorganisation Act 1966, the State of Himachal Pradesh Act, 1970, the North-Eastern Areas (Reorganisation)Act, 1971, the Constitution (Scheduled Castes and Scheduled Tribes) Order (Amendment) Act,1976, The State of Mizoram Act, 1986, the State of Arunachal Pradesh Act, 1986 and the Goa, Daman and Diu (Reorganization) Act,1987]:

\* The Constitution (Jammu and Kashmir) Scheduled Castes Order, 1956;

\* The Constitution (Andaman and Nicobar Islands) Scheduled Tribes Order, 1959 as amended by the Scheduled Castes and Scheduled Tribes Orders (Amendment) Act, 1976 ;

\* The Constitution (Dadra and Nagar Haveli) Scheduled Castes Order, 1962;

\* The Constitution (Dadra and Nagar Haveli) Scheduled Tribes Order, 1962;

\* The Constitution (Pondicherry) Scheduled Castes Order 1964;

\* The Constitution (Uttar Pradesh) Scheduled Tribes Order, 1967;

\* The Constitution (Goa, Daman and Diu) Scheduled Castes Order, 1968;

\* The Constitution (Goa, Daman and Diu) Scheduled Tribes Order, 1968;

\* The Constitution (Nagaland) Scheduled Tribes Order, 1970;

\* The Constitution (Sikkim) Scheduled Castes Order, 1978;

\* The Constitution (Sikkim) Scheduled Tribes Order, 1978;

\* The Constitution (Jammu and Kashmir) Scheduled Tribes Order, 1989;

\* The Constitution (Scheduled Castes) Orders (Amendment) Act, 1990;

\* The Constitution (ST) Orders (Amendment) Ordinance, 1991;



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- \* The Constitution (ST) Orders (Second Amendment) Act, 1991;
- \* The Constitution (ST) Orders (Amendment) Ordinance, 1996;
- \* The Scheduled Caste and Scheduled Tribes Orders (Amendment) Act 2002;
- \* The Constitution (Scheduled Castes) Order (Amendment) Act, 2002;
- \* The Constitution (Scheduled Caste and Scheduled Tribes) Order (Amendment) Act, 2002;
- \* The Constitution (Scheduled Caste) Order (Second Amendment) Act, 2002.

# 2. Applicable in the case of Scheduled Castes / Scheduled Tribes persons , who have migrated from one State / Union Territory Administration.

This certificate is issued on the basis of the Scheduled Castes / Scheduled Tribes\* Certificate issued to Shri. / Smt. / Kumari\* \_\_\_\_\_ Father /Mother\* of Sri / Smt. / Kumari\* \_\_\_\_\_ of village / town \_\_\_\_\_ in District/Division\* \_\_\_\_\_ of the State/Union Territory\* \_\_\_\_\_ who belong to the \_\_\_\_\_ Caste / Tribe\* which is recognized as a Scheduled Caste/Scheduled Tribe\* in the State/Union Territory\* issued by the \_\_\_\_\_ [Name of the authority] vide their order No. \_\_\_\_\_ dated \_\_\_\_\_.

3. Shri/Smt/Kumari\* \_\_\_\_\_ and/or\* his/her\* family ordinarily reside(s) in village/town\* \_\_\_\_\_ of \_\_\_\_\_ District / Division\* of the State / Union Territory\* of \_\_\_\_\_

Signature \_\_\_\_\_

Designation \_\_\_\_\_

Place:

Date:

[With seal of Office]

State/Union Territory

Note: The term "Ordinarily resides" used here will have the same meaning as in Section 20 of the Representation of the Peoples Act, 1950.

\* Please delete the words which are not applicable.

# Delete the paragraph which is not applicable.

List of authorities empowered to issue Caste / Tribe Certificates:



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### Human Capital Management (Recruitment & Promotion Division) Central Office

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1. District Magistrate / Additional District Magistrate / Collector / Deputy Commissioner / Additional Deputy Commissioner / Deputy Collector/I Class Stipendiary Magistrate / Sub-Divisional Magistrate / Extra-Asst. Commissioner / Taluka Magistrate / Executive Magistrate.

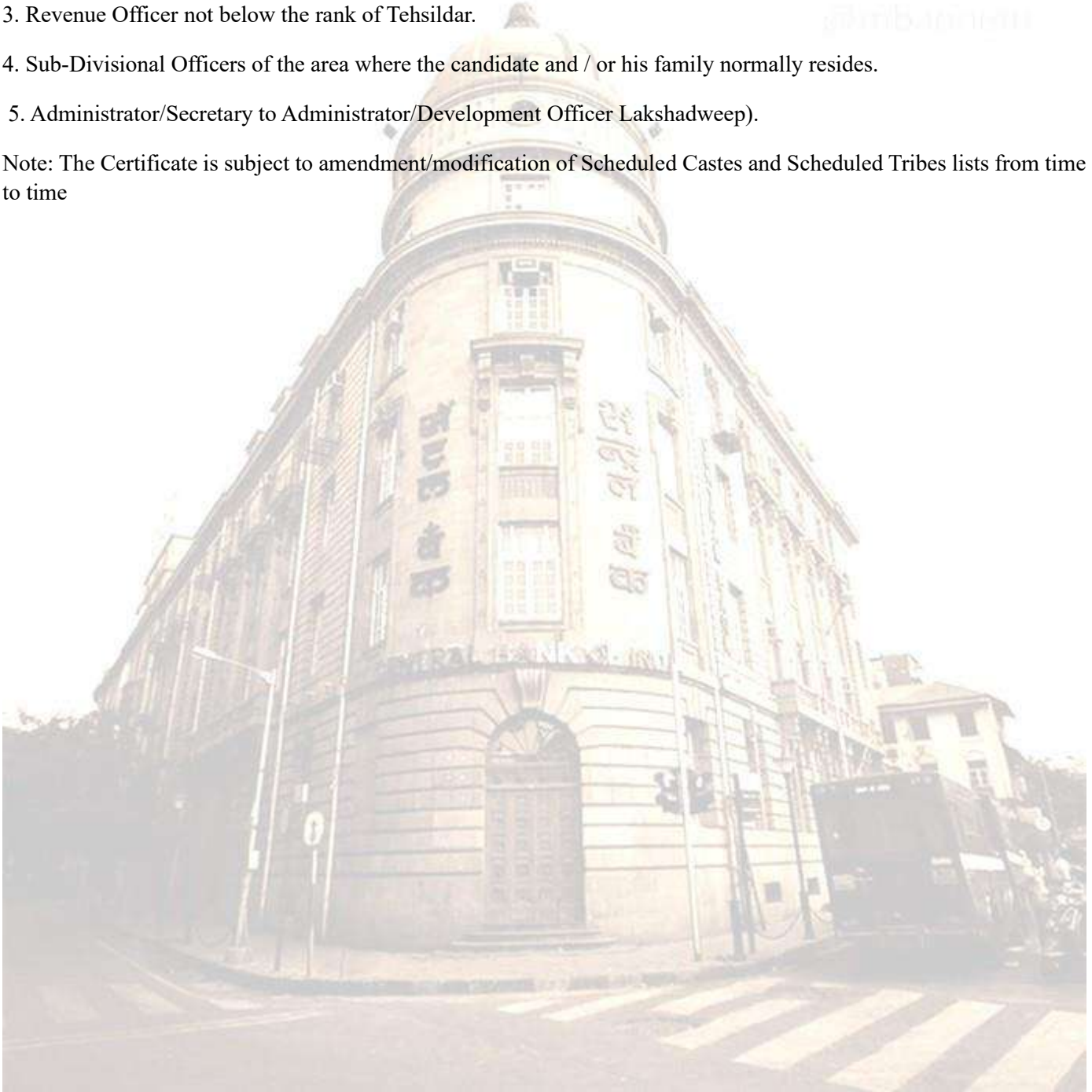
2. Chief Presidency Magistrate/ Additional Chief Presidency Magistrate / presidency Magistrate.

3. Revenue Officer not below the rank of Tehsildar.

4. Sub-Divisional Officers of the area where the candidate and / or his family normally resides.

5. Administrator/Secretary to Administrator/Development Officer Lakshadweep).

Note: The Certificate is subject to amendment/modification of Scheduled Castes and Scheduled Tribes lists from time to time





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**FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES APPLYING FOR APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF INDIA**

This is to certify that Sri / Smt. / Kumari \_\_\_\_\_ son/daughter of \_\_\_\_\_ of village/Town \_\_\_\_\_ District/Division \_\_\_\_\_ in the State/ Union Territory \_\_\_\_\_ belongs to the \_\_\_\_\_ community which is recognized as a backward class under the Government of India, Ministry of Social Justice and Empowerment's Resolution No. \_\_\_\_\_ dated \_\_\_\_\*. Shri/Smt./Kumari \_\_\_\_\_ and/or his/her family ordinarily reside(s) in the \_\_\_\_\_ District/Division of the \_\_\_\_\_ State/Union Territory. This is also to certify that he/she does not belong to the persons /sections (Creamy Layer) mentioned in column 3 of the Schedule to the Government of India, Department of Personnel & Training OM No.36012/22/93- Estt.[SCT], dated 8-9-1993

Dated :

District Magistrate

Deputy Commissioner etc.

Seal

\* - the authority issuing the certificate may have to mention the details of Resolution of Government of India, in which the caste of the candidate is mentioned as OBC.

\*\* - As amended from time to time.

Note:- The term "Ordinarily" used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.

The Prescribed proforma shall be subject to amendment from time to time as per Government of India Guidelines.



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FORM-I

Disability Certificate

(In cases of amputation or complete permanent paralysis of limbs and in cases of blindness)

(Prescribed proforma subject to amendment from time to time)

(NAME AND ADDRESS OF THE MEDICAL AUTHORITY ISSUING THE CERTIFICATE)

Recent PP size Attested Photograph (Showing face only) of the person with disability

Certificate No. :

Date :

This is to certify that I have carefully examined

Shri/Smt./Kum. \_\_\_\_\_ son/wife/daughter of

Shri \_\_\_\_\_ Date of Birth (DD / MM / YY) \_\_\_\_\_

Age \_\_\_\_\_ years, male/female Registration No. \_\_\_\_\_ permanent resident of House

No. \_\_\_\_\_ Ward/Village/Street \_\_\_\_\_ Post Office

\_\_\_\_\_ District \_\_\_\_\_ State \_\_\_\_\_, whose photograph is affixed

above, and am satisfied that :

(A) he/she is a case of :

- Locomotor disability
- Blindness

(Please tick as applicable)

(B) The diagnosis in his/her case is \_\_\_\_\_

(A) He/ She has \_\_\_\_\_ % (in figure) \_\_\_\_\_ percent (in words) permanent physical impairment/blindness in relation to his/her \_\_\_\_\_ (part of body) as per guidelines (to be specified)

2. The applicant has submitted the following documents as proof of residence :-

Nature of Document	Date of Issue	Details of authority issuing certificate

Signature/Thumb impression of the person in whose favour disability certificate is issued.

(Signature and Seal of Authorized Signatory of notified Medical Authority)



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FORM - II

Disability Certificate

(In case of multiple disabilities)

(Prescribed proforma subject to amendment from time to time)

(NAME AND ADDRESS OF THE MEDICAL AUTHORITY ISSUING THE CERTIFICATE)

Recent PP size Attested Photograph (Showing face only) of the person with disability

Certificate No. :

Date :

This is to certify that we have carefully examined

Shri/Smt./Kum. \_\_\_\_\_ son/wife/daughter of  
 Shri \_\_\_\_\_ Date of Birth (DD / MM / YY) \_\_\_\_\_  
 Age \_\_\_\_\_ years, male/female \_\_\_\_\_ Registration No. \_\_\_\_\_ permanent resident  
 of House No. \_\_\_\_\_ Ward/Village/Street \_\_\_\_\_  
 Post Office \_\_\_\_\_ District \_\_\_\_\_ State \_\_\_\_\_, whose photograph  
 is affixed above, and are satisfied that :

(A) He/she is a Case of Multiple Disability. His/her extent of permanent physical impairment/disability has been evaluated as per guidelines (to be specified) for the disabilities ticked below, and shown against the relevant disability in the table below :

Sr. No.	Disability	Affected Part of Body	Diagnosis	Permanent physical impairment/mental disability (in %)
1	Locomotor disability	@		
2	Low vision	#		
3	Blindness	Both Eyes		
4	Hearing impairment	£		
5	Mental retardation	X		
6	Mental-illness	X		

(B) In the light of the above, his/her over all permanent physical impairment as per guidelines (to be specified), is as follows :-

In figures :- \_\_\_\_\_ percent In words :- \_\_\_\_\_ percent



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2. This condition is progressive/non-progressive/likely to improve/not likely to improve.

3. Reassessment of disability is :

(i) not necessary,

Or

(ii) is recommended / after \_\_\_\_\_ years \_\_\_\_\_ months, and therefore this certificate shall be valid till (DD / MM / YY) \_\_\_\_\_

@ - e.g. Left/Right/both arms/legs

# - e.g. Single eye / both eyes

£ - e.g. Left / Right / both ears

4. The applicant has submitted the following documents as proof of residence :-

Nature of Document	Date of Issue	Details of authority issuing certificate

5. Signature and Seal of the Medical Authority

Name and seal of Member	Name and seal of Member	Name and seal of Chairperson

Signature/Thumb impression of the person in whose favour disability certificate is issued.



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FORM – III

Disability Certificate

(In cases other than those mentioned in Form I and II)

(Prescribed proforma subject to amendment from time to time)

(NAME AND ADDRESS OF THE MEDICAL AUTHORITY ISSUING THE CERTIFICATE)

Recent PP size Attested Photograph (Showing face only) of the person with disability

Certificate No. :

Date :

This is to certify that I have carefully examined

Shri/Smt./Kum. \_\_\_\_\_ son/wife/daughter of  
 Shri \_\_\_\_\_ Date of Birth (DD / MM / YY) \_\_\_\_\_  
 Age \_\_\_\_\_ years, male/female \_\_\_\_\_ Registration No. \_\_\_\_\_ permanent resident  
 of House No. \_\_\_\_\_ Ward/Village/Street \_\_\_\_\_  
 Post Office \_\_\_\_\_ District \_\_\_\_\_ State \_\_\_\_\_, whose photograph  
 is affixed above, and am satisfied that he/she is a Case of \_\_\_\_\_ disability. His/her extent of  
 percentage physical impairment/disability has been evaluated as per guidelines (to be specified) and is shown against  
 the relevant disability in the table below :

Sr. No.	Disability	Affected Part of Body	Diagnosis	Permanent physical impairment/mental disability (in %)
1	Locomotor disability	@		
2	Low vision	#		
3	Blindness	Both Eyes		
4	Hearing impairment	£		
5	Mental retardation	X		
6	Mental-illness	X		

(Please strike out the disabilities which are not applicable.)

2. The above condition is progressive/non-progressive/likely to improve/not likely to improve.

3. Reassessment of disability is :



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(i) not necessary,

Or

(ii) is recommended / after \_\_\_\_\_ years \_\_\_\_\_ months, and therefore this certificate shall be valid till (DD / MM / YY) \_\_\_\_\_

@ - e.g. Left/Right/both arms/legs

# - e.g. Single eye / both eyes

£ - e.g. Left / Right / both ears

4. The applicant has submitted the following documents as proof of residence:-

Nature of Document	Date of Issue	Details of authority issuing certificate

(Authorised Signatory of notified Medical Authority)

(Name and Seal)

Countersigned

Signature/Thumb impression of the person in whose favour disability certificate is issued.



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Government of .....

(Name & Address of the authority issuing the certificate)

**INCOME & ASSET CERTIFICATE TO BE PRODUCED BY ECONOMICALLY WEAKER SECTIONS**

Certificate No. ....

Date : .....

VALID FOR THE YEAR .....

This is to certify that Shri/Smt./Kumari ..... son/daughter/wife of ..... permanent resident of ..... Village/Street ..... Post Office..... District..... in the State/Union Territory ..... Pin Code ..... whose photograph is attested below belongs to Economically Weaker Sections, since the gross annual income\* of his/her family\*\* is below Rs. 8 lakh (Rupees Eight Lakh only) for the financial year His/her family does not own or possess any of the following assets\*\*\* :

- I. 5 acres of agricultural land and above;
- II. Residential flat of 1000 sq. ft. and above;
- III. Residential plot of 100 sq. yards and above in notified municipalities;
- IV. Residential plot of 200 sq. yards and above in. areas other than the notified municipalities

2. Shri/Smt./Kumari ..... belongs to the ..... caste which is not recognized as a Scheduled Caste, Scheduled Tribe and Other Backward Classes (Central List)

Signature with seal of Office .....

Name .....

Designation .....

Recent  
Passport size  
attested  
photograph  
of the  
applicant

\*Note 1 : Income covered all sources i.e. salary, agriculture, business, profession, etc.

\*\*Note 2 :The term 'Family' for this purpose include the person, who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years.

\*\*\*Note 3 : The property held by a 'Family' in different locations or different places/cities have been clubbed while applying the land or property holding test to determine EWS status.

NOTE :-

The Income and Asset Certificate issued 'by anyone of the following authorities in the prescribed format as given above shall only be accepted as proof of candidate's claim as 'belonging to EWS : -

- (i) District Magistrate/Additional District Magistrate/ Collector/ Deputy Commissioner/Additional Deputy Commissioner/1st Class Stipendiary Magistrate/ Sub-Divisional Magistrate/ Taluka Magistrate/ Executive Magistrate/ Extra Assistant Commissioner,
- (ii) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/ Presidency Magistrate,
- (iii)Revenue Officer not below the rank of Tehsildar and
- (iv) Sub-Divisional Officer or the area where the candidate and/or his family normally resides.